

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

April 28, 2016

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Phillips at 6:11 PM. .

The Proof of Work Session Notice calling the April 28, 2016 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority
 Ronald Phillips, Chairman
 Louis J. DeLisio, Vice Chairman
 Catherine T. Bentz, Commissioner
 Bruce Bonaventuro, Commissioner
 James L. Cassella, Commissioner
 Paul A. Juliano, Commissioner
 Thomas S. Kelley, Commissioner
 Jon Warms, Commissioner
 George P. Zilocchi, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Chairman Phillips and Commissioner Zilocchi presented donations to the Little Ferry First Aid Squad, Little Ferry FD Hook and Ladder and Little Ferry FD Hose Company No. 1 and expressed the BCUA's appreciation for the volunteer services provided as first responders.

Review of April 28, 2016 Regular Meeting Agenda

Chairman Phillips reviewed the April 28, 2016 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Finance and Legal Committee

Commissioner Cassella requested that the Board of Commissioners enter into closed session to discuss contract negotiations pertaining to Resolution 16-1-029. Amendment of Agreement for Grants/Government Service – Gibbons P.C. It was agreed that a closed session to review this matter would be held at the end of the Work Session.

Personnel & Administration Committee

Commissioner DeLisio noted that Resolutions 16-3-002 and 16-3-003 will recognize former Commissioner Richard D. Schooler and Commissioner David J. Lorenzo for their service to the Board.

Safety Committee:

Commissioner Bentz reported that she attended the Safety meeting today. No Lost Time Accidents were reported to date for the month of April.

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Security Committee:

Commissioner Zilocchi reported that the Security Committee held a meeting on April 8, 2016. In addition, Commissioner Zilocchi discussed the Cyber Security Review that is underway that will take several months to complete.

Chairman's Report:

Chairman Phillips reported on two meetings regarding the RDI&I project. He anticipates a review and recommendation from the Construction and Engineering Committee within the next two months. Chairman Phillips also attended the Edgewater Force Main project meetings which continue to focus on the project schedule and reporting of potential delays to NJDEP. Commissioner Bonaventuro also attended that Edgewater Force Main Construction and Engineering meeting. Chairman Phillips announced that testing on Co-Gen engine 3 will be completed in two to three weeks. Once Co-Gen 3 engine testing is completed, Co-Gen engines 1 and 2 will be taken off line for refurbishment and will be out of service for approximately 100 days. Chairman Phillips expressed concern about the NJDEP mandate regarding our CSO permit. BCUA anticipates incurring significant professional engineering and legal fees to comply with these mandates.

Administrative Reports:

Director Laux noted changes and improvements in the joint monthly report submitted by the Director of Engineering and the Director of Water Pollution Control. Director Laux invited the Commissioners to offer any additional suggestions to this evolving report. Director Laux requested approval for the 2016 BCUA Summer Intern Program. The Program would run from approximately mid-May through mid-August with an hourly salary of \$12.00. Director Laux indicated that this year's Program will seek more Interns to assist in the lab. A motion to approve was made by Commissioner Cassella and seconded by Commissioner Zilocchi and was unanimously carried. Director Laux presented a paper on food waste and discussed the BCUA's upcoming FOG initiative. Director Laux offered follow-up discussion on the CSO mandate in addition to the Chairman's report. Director Laux reported that Keith Forlong is working on the BCUA's Annual Report and other Public Relations activities.

Director Wierer reported that the Prospect Heights Care application has been withdrawn. Commissioner Zilocchi inquired about the April 17, 2016 Household Hazardous Waste event in Paramus. Director Wierer reported that the event was well attended and successful.

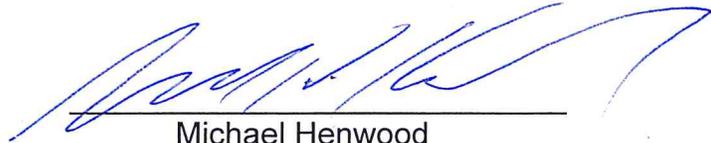
Director of Engineering Dominic DiSalvo and the Director of Water Pollution Control Steve Askew reported on a number of efforts underway as noted in their joint report.

A motion to enter into closed session to discuss contract negotiations and legal matters associated with Resolution 16-1-029 was made by Commissioner Cassella and seconded by Commissioner Kelley and unanimously carried.

Motion to go back into the Work Session was made, seconded and unanimously carried.

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Motion to adjourn the Work Session was made, seconded and unanimously carried.



Michael Henwood
Board Secretary