

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

February 27, 2014

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Vaccaro at 6:06 PM.

The Proof of Work Session Notice calling the February 27, 2014 Work Session was read into the record by Richard Wierer, Acting Authority Secretary.

BEFORE: The Honorable Commissioners of the Authority
Andrew "Chuck" Vaccaro, Chairman
Ronald Phillips, Vice Chairman
Catherine T. Bentz, Commissioner
James L. Cassella, Commissioner
Louis J. DeLisio, Commissioner
Paul A. Juliano, Commissioner
David J. Lorenzo, Commissioner
Richard D. Schooler, Commissioner
George P. Zilocchi, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of February 27, 2014 Regular Meeting Agenda

Chairman Vaccaro reviewed the February 2014 Regular Meeting Agenda and solicited comments or questions from the Commissioners. Commissioner Zilocchi inquired as to how the not to exceed amounts for the professional contracts was determined. Executive Director Laux stated that historic allocations as well as input from the BCUA staff were used to establish not to exceed amounts detailed in the resolutions. Commissioner Zilocchi advised the Commissioner of his strong support for the appointment of the public relations consultant. Commissioner Juliano asked if the not to exceed amounts were consistent with previous years and Director Laux advised that the amounts were mostly consistent with the 2013 initial authorizations.

Vice Chairman Phillips distributed a report entitled PSE&G Underground Transmission and advised the Commissioners that he attend a meeting on February 23, 2014 with the Chief Engineer and Executive Director and representatives from PSE&G to discuss the report and PSE&G's request for an easement through the Authority Little Ferry property.

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Finance and Legal Committee:

Commissioner Cassella advised the Commissioners that the agenda included several appointments or reappointments of professionals. Commissioner Zilocchi thanked the Commissioners for including Resolution 14-1-027 on the agenda for annual donation to the Little Ferry First Aid Corps, Little Ferry Hook & Ladder 1 and Little Ferry Hose Company 1. Commissioner Zilocchi advised the Commissioners that Little Ferry first responders are still recovering from the devastating effects of Hurricane Sandy.

Construction and Engineering Committee:

Vice Chairman Phillips advised the Commissioners that Resolution 14-2-012 is for the approval to negotiate a contract to add additional CoGen capacity. Vice Chairman Phillips stated that this is a major milestone for the BCUA and will be a tremendous asset to the BCUA's facilities.

Security and Safety Committee:

Commissioner Phillips reported that the annual 2013 year-end Injury Report and Analysis was distributed to the Commissioners and shows a drastic improvement resulting in a 46% decrease in lost time accidents. The BCUA's emphasis on increasing safety incentives awareness has been paying off.

Commissioner Schooler inquired as to the need to adopt by-laws every year if the by-laws are not being amended. General Counsel Kaufman advised the Commissioners that even if the by-laws are not amended, the law requires the Authority to adopt the by-laws each year.

Administration Reports:

Executive Director Laux advised the Commissioners that Resolutions 14-1-023 through 14-1-026 relate to refinancing of bonds and authorization for the Authority to participate in the NJEIT funding process. Executive Director Laux advised the Commissioners that Resolution 14-1-024 will result in a net savings of \$315,000.00. The net savings for Resolution 14-1-025 has not yet been determined. Christopher Langhart advised the Commissioners that the Local Finance Board requires a net savings of no less than 3% and that the bonds related to Resolution 14-1-025 will not be refinanced until the net savings exceeds 3%. Executive Director Laux advised the Commissioners that the report distributed by Deputy Executive Director Wierer details the success of the solid waste, special waste and recycling programs established by the Authority.

Director of Solid Waste and Information Technology Systems Wierer monthly report was accepted as submitted.

Director of WPC/Chief Engineer Andersen monthly report was accepted as submitted.

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CFO/Treasurer Nowosielecki monthly report was accepted as submitted. Commissioner Zilocchi thanks the Executive Director and CFO/Treasurer Nowosielecki for the 2013 preliminary year-end financial report. Commissioner Schooler asked if PSE&G paid the balance due from 2013 and CFO/Treasurer Nowosielecki stated that PSE&G has paid the balance. Commissioner Schooler also asked if the section 125 Plan is still a use it or lose it plan and CFO/Treasurer Nowosielecki stated yes.

Motion to adjourn the Work Session meeting was made, seconded and unanimously carried.



Richard Wierer
Acting Authority Secretary