

**BERGEN COUNTY UTILITIES AUTHORITY  
WORK SESSION**

**February 26, 2015**

**Monthly Work Session Meeting Minutes**

The meeting was called to order by Chairman Vaccaro at 6:03 PM.

The Proof of Work Session Notice calling the February 26, 2015 Work Session was read into the record by Richard Wierer, Acting Authority Secretary.

BEFORE: The Honorable Commissioners of the Authority  
Andrew "Chuck" Vaccaro, Chairman  
Ronald Phillips, Vice Chairman  
Catherine T. Bentz, Commissioner  
James L. Cassella, Commissioner  
Louis J. DeLisio, Commissioner  
Paul A. Juliano, Commissioner  
David J. Lorenzo, Commissioner  
Richard D. Schooler, Commissioner  
George P. Zilocchi, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Executive Director Laux presented Supervising Lab Technician Riaz Hasan a certificate of appreciation for his forty-one years of service at the Authority and wished Mr. Hasan good luck in his retirement. Mr. Hasan thanked the Executive Director and the Commissioners.

Review of February 26, 2015 Regular Meeting Agenda

Chairman Vaccaro reviewed the February 26, 2015 Regular Meeting Agenda and solicited comments or questions from the Commissioners. Commissioner Zilocchi noted that Resolution 15-1-019 does not provide the financial terms of the agreement. General Counsel Paul Kaufman advised the Commissioners that Section Two of the Resolution will be revised as follows: "The Chairman shall be and is hereby authorized to execute an Agreement, similar in form and substance to the agreement attached hereto, by and between the Authority and Otterstedt Insurance Agency memorializing the scope of services and compensation to be paid for such services, which is based upon commissions as set forth in the attached agreement, in such final form as is acceptable to the Authority, as evidenced by the Chairman's signature thereon."

Commissioner Lorenzo joined the Work Session at 6:10 PM.

Vice Chairman Phillips advised the Commissioners that he attended a meeting today with Authority staff and PSE&G representatives regarding contract issues for the

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effluent reuse agreement. Vice Chairman Phillips noted that the Solid Waste Division Summary Report further demonstrates the success of the Authority's special waste programs.

#### Finance and Legal Committee:

Commissioner Cassella advised the Commissioners that there are several Resolutions on the Agenda regarding the reappointment of various professionals. Commissioner Cassella questioned if the professionals are working on specific projects or if the professionals are working on an on-call basis. Executive Director Laux noted that the professionals do work on specific on-going projects as well and new projects and are available for consultation when required by the Authority. Vice Chairman Phillips noted that Stephen Sinisi, Esq. attended the PSE&G meeting conducted on February 26, 2015 and provided invaluable assistance. General Counsel Kaufman noted that he often relies on Mr. Sinisi's institutional knowledge of the Authority and finds Mr. Sinisi's assistance very helpful.

#### Construction and Engineering Committee:

Vice Chairman Phillips noted the CoGen Expansion project continues to move forward. There are certain air quality permitting issues that may be resolved shortly that will enable the project to be completed on schedule. The Edgewater Pump Station/Force Main project continues to move forward. Vice Chairman Phillips thanked the staff and professionals for their work on the Edgewater Project.

#### By-Laws Committee:

Commissioner Schooler noted that Resolution 15-4-002 is for the adoption of the Authority By-Laws with no changes. Commissioner Schooler will attempt to schedule a By-Laws Committee meeting before the March 2015 Regular Meeting to discuss possible modifications to the By-Laws.

#### Security and Safety Committee:

Vice Chairman Phillips advised the Commissioners that the POSHA audit of the Authority on January 22, 2015 went well. Vice Chairman Phillips advised the Commissioner that the 2014 safety year-end report was completed and that in 2014 the Authority had nine lost time accidents and eight restricted duty accidents. Although this was an increase compared to 2013, the Authority is still well below the industry standards.

#### Strategic Planning Committee:

Commissioner Schooler noted that Resolution 15-6-002 is to permit the Authority to enter into Service Agreements with Bergen County municipalities for tonnage grant Certified Recycling Professional services. Director of Solid Waste and Information Technology Systems Richard Wierer is a Certified Recycling Professional and will certify the tonnages grants for those municipalities that enter in Service Agreements with the Authority

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Administration Reports:

Executive Director Laux welcomed County Executive James Tedesco's Deputy Chief of Staff Marc Schrieks to the meeting. Director Laux noted that he has had several meetings with representatives from the NJDEP regarding the Edgewater and CoGen Projects. Director Laux will be attending a meeting with the NJDEP Deputy Commissioner on March 12th regarding these projects. A detailed presentation regarding the status of the FEMA reimbursements will be conducted at the March 2015 Work Session. Director Laux advised the Commissioners that the annual audit will commence soon and that the Authority recently completed a physical inventory.

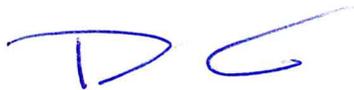
Director of Solid Waste and Information Technology Systems Wierer's monthly report was accepted as submitted. Director Wierer noted that a report was distributed to the Commissioners summarizing the success of the 2014 Authority solid waste programs. Commissioner Zilocchi noted the success of the programs and how the success can be increased with the continued good work of the Authority public relations team.

Director of WPC/Chief Engineer Andersen's monthly report was accepted as submitted. Chief Engineer Andersen noted that Resolution 15-2-008 for the Authority General Engineer should be modified to reflect a \$200,000 not to exceed amount. General Counsel Paul Kaufman advised the Commissioners that Resolution 15-2-008 Section Four will be amended to read as follows: "The total amount authorized to be paid pursuant to the contract herein awarded shall not exceed \$200,000.00 without further action by the Board of Commissioners." Chairman Vaccaro asked for a motion to accept the change to Resolution 15-2-008. The motion was seconded by Vice Chairman Phillips and unanimously approved. Vice Chairman Phillips advised the Commissioners of an article regarding the Portal Bridge that appeared in the February 22, 2015 Record newspaper. The Authority sludge management program was prominently mentioned in the article.

Acting Treasurer McCarter's monthly report was accepted as submitted.

Security Administrator D'Arminio's monthly report was accepted as submitted.

Motion to adjourn the Work Session meeting was made, seconded and unanimously carried.



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Richard Wierer  
Acting Authority Secretary