

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

May 28, 2015

Monthly Work Session Meeting Minutes

The meeting was called to order by Vice Chairman Phillips at 6:03 PM.

The Proof of Work Session Notice calling the May 28, 2015 Work Session was read into the record by Michael Henwood, Authority Secretary.

BEFORE: The Honorable Commissioners of the Authority
Ronald Phillips, Vice Chairman
Catherine T. Bentz, Commissioner
James L. Cassella, Commissioner
Louis J. DeLisio, Commissioner
Paul A. Juliano, Commissioner
Richard D. Schooler, Commissioner
George P. Zilocchi, Commissioner

Motion from the Floor:

Director Laux reported that Chairman Vaccaro could not attend May 28, 2015 meeting due to health concerns. Commissioner Lorenzo could not attend the May 28, 2015 meeting due to a transportation delay. Vice Chairman Phillips made a Motion to excuse Chairman Vaccaro and Commissioner Lorenzo, Seconded by Commissioner Cassella. The Motion passed unanimously.

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of May 28, 2015 Regular Meeting Agenda

Vice Chairman Phillips reviewed the May 28, 2015 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Vice Chairman Report

Vice Chairman Phillips reported that he, Chairman Vaccaro and Commissioner Bentz attended the NJWEA Conference in May. Vice Chairman Phillips indicated that he was impressed by a presentation regarding security concerns with certain SCADA software platforms. Director Wierer acknowledged that he is familiar with SCADA software and advised the Commissioners that the BCUA SCADA network does not have a physical connection to the BCUA network and the SCADA system is also not connected to the internet. Director Weirer will review SCADA and advise if appropriate.

Construction and Engineering Committee:

Vice Chairman Phillips reported that the Co-Gen expansion project and the CoGen air permit are progressing on schedule. The agreement with PSE&G for Effluent Sale remains in dispute. Vice Chairman Phillips reported that Resolution 15-2-032 on tonight's agenda is not a change order but a follow-up to the design build project for

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\$1,041,506.85. Director Laux reported that the BCUA may be eligible for a partial principal forgiveness loan funding the CoGen project costs through NJEIT.

Progress reported on the Edgewater Pump Station/Force Main project including the NJDEP's approval of the Wastewater Management Plan amendment. Letters advising affected municipalities of the Wastewater Management Plan amendment have been sent to Fort Lee, Cliffside Park, Little Ferry and North Bergen (one block area covered) regarding the Edgewater project. Director Laux advised that the BCUA hosted a meeting on Wednesday, May 27, 2015 with the DEP and the Bergen County CSO municipalities. Vice Chairman Phillips inquired as to Ridgefield Park's effort to potentially request the BCUA to act as lead agency regarding the long term control plan for CSO's. General Counsel Kaufman advised to continue this topic in closed session at a future date.

Director Laux reports that NJDEP Rebuild by Design continues to review a post-Sandy storm mitigation plan for the BCUA and surrounding area. The NJDEP has inquired about potential synergies regarding the BCUA mitigation plan and the Rebuild by Design plan. Vice Chairman Phillips announced that FEMA will be onsite next week to further discuss BCUA's funding and mitigation requests. ARCADIS to attend meeting.

Personnel & Administrative Committee:

Director Laux requested Commissioner's approval for the 2015 Summer Intern program. The hourly rate will remain at \$12.00 per hour. Motion was made by Commissioner Zilocchi and seconded by Commissioner Bentz. Motion passed unanimously.

Security and Safety Committee:

Vice Chairman Phillips inquired as to the status of the 2015 Safety Incentive program. Director Laux has completed his review of the program and recommends to continue the program for this year based on number of accidents. Director Laux recommended due to the increase in accidents compared to the previous year, the 2015 program incentive should be reduced from \$150 to \$100 per person. Commissioner Schooler motioned to approve the reduction of the Incentive as outlined by Director Laux, seconded by Commissioner Zilocchi. Motion passed unanimously.

Louis D'Arminio reported that TV Security Camera system throughout the Little Ferry and Edgewater plants are in good working order.

Administration Reports:

Director Laux met with consultants on health insurance. Discussed performance on claims and confirmed that the BCUA is tracking on budget for 2015. Issues remain to be discussed in advance of upcoming Collective Bargaining Agreement negotiations.

Director Laux advised that the BCUA is currently tracking the progress of developments at the American Dream complex with regard to sewer connection fees.

Director Laux announced that the BCUA on May 7, 2015 passed the DEP's NJPDES Compliance Inspection.

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Director Laux announced that Bergen County Executive Tedesco has invited the BCUA to participate with other county agencies at the Bergen Business Expo. The Meadowlands Chamber of Commerce is hosting this daylong event at the Meadowlands Racetrack on Wednesday, June 10, 2015.

Director Wierer noted that the Authority will be conducting the Green Up Trade Show for Bergen County to be held on June 9, 2015 between 9:30am and 1:30pm at Van Saun Park – parking lot 6. The County of Bergen will be cosponsoring the show. Director Wierer also reported that the CMMS/ERP system is currently under review and that recommendations for upgrades etc. will be forthcoming.

Chief Engineer Andersen announced the retirement of Ed Switay and Vito Nasta. A retirement party is planned for June 17, 2015.

Acting Treasurer McCarter announced initiative to review implications for the BCUA payroll and mandatory registration regarding the Affordable Health Care Act. Also noted that an evaluation is underway of the accounting and procurement software and workflow. ARCADIS is interviewing staff involved with current software.

General Counsel Kaufman requested motion to go into closed session to discuss the PSE&G Service Agreement for Use of Treated Effluent. Motion passed unanimously.

Motion to adjourn the Work Session meeting was made, seconded and unanimously carried.



Michael Henwood
Authority Secretary