

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

September 24, 2015

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Phillips at 6:00 PM.

The Proof of Work Session Notice calling the September 24, 2015 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority
Ronald Phillips, Chairman
Catherine T. Bentz, Commissioner
James L. Cassella, Commissioner
Paul A. Juliano, Commissioner
David J. Lorenzo, Commissioner
Richard D. Schooler, Commissioner
George P. Zilocchi, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of September 24, 2015 Regular Meeting Agenda

Chairman Phillips reviewed the September 24, 2015 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Commissioner Schooler requested that the Commissioner's mail received at the BCUA be reviewed to insure Commissioners receive timely information.

Finance and Legal Committee:

Commissioner Cassella reported that 2016 Budget meetings would be set for the week of September 28, 2015.

Construction and Engineering Committee:

Chairman Phillips reported that he will begin work with appropriate department heads on the review of previous five-year Capital Work Plan and formulation of new five-year Capital Work Plan.

Chairman Phillips noted that the Co-Gen Plant obtained \$238,000 in savings during the month of July.

Meetings on Edgewater Force Main project continue. Two engineering contracts for the Edgewater Force Main Project will be awarded.

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Personnel and Administration Committee:

Director Laux and Chairman Phillips announced that formalized meetings would begin with the BCUA Unions regarding their Collective Bargaining Agreement.

Security and Safety Committee:

Chairman Phillips reported that only six lost-time accidents reported to year-to-date, positively reversing trend from 2014.

Commissioner Zilocchi requested information on the \$150,000 Security Grant received by the BCUA. Executive Laux reported that the Security Committee would review this grant and explained the process and procedures for accepting the Grant.

Chairman's Report:

Chairman Phillips announced the 100 year anniversary of the NJWEA. Director Laux distributed NJWEA Commemorative Anniversary Book to Commissioners.

Chairman Phillips reported that RD&I report from Arcadis will be released in October.

Administration Reports:

Director Laux reported that Finance Committee to meet week of September 28, 2015. Minimal progress with FEMA and Super-Storm Sandy remediation reported by Director Laux during the previous month. Director Laux noted that additional OEM officials visited the BCUA Little Ferry facility last month. With BCUA Union contracts expiring on 12/31/15, Director Laux announced formal negotiations to commence.

Director Wierer provided details on the Challenge Grants to member town schools which will be awarded on October 16, 2015.

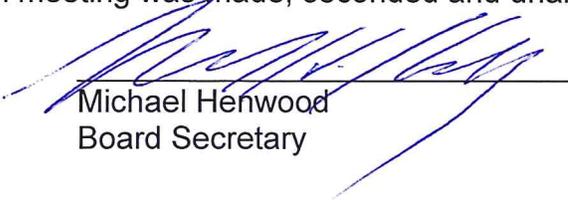
Chief Engineer Andersen and Dominick DiSalvo report a smooth transition in advance of Chief Engineer Andersen's retirement on December 31, 2015.

Chief Engineer reported that he and Dominick DiSalvo are working on both the 2016 budget as well as the five-year Capital Plan.

Acting Treasurer McCarter reported that disclosure forms for the DCA will be distributed to the Commissioners during the week of September 28, 2015. Chairman Phillips asked if PSE&G was up to date with monies owed. Acting Treasurer McCarter confirmed that PSE&G were current in their payments.

Security Administrator D'Arminio reported securing the \$150,000 reimbursement security grant award. D'Arminio noted that another \$50,000 grant application award is pending.

Motion to adjourn the Work Session meeting was made, seconded and unanimously carried.



Michael Henwood
Board Secretary