

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

April 25, 2013

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Vaccaro at 6:03 PM.

The Proof of Work Session Notice calling the April 25, 2013 Work Session was read into the record by Richard Wierer, Acting Authority Secretary.

BEFORE: The Honorable Commissioners of the Authority
Andrew "Chuck" Vaccaro, Chairman
Ronald Phillips, Vice Chairman
Catherine T. Bentz, Commissioner
James L. Cassella, Commissioner
Louis J. DeLisio, Commissioner
Paul A. Juliano, Commissioner
David J. Lorenzo, Commissioner
Richard D. Schooler, Commissioner
George P. Zilocchi, Commissioner

The meeting was opened to the public. Michael Keszler, Esq., Waste Management of NJ addressed the Commissioners regarding Contract 13-04. Mr. Keszler detailed Waste Management's objection to the award of Contract 13-04 to IWS Transfer Systems of NJ, Inc. or ADS Solid Waste of NJ, Inc. due to alleged material defects in their respective bid proposals and stated that Waste Management of NJ is the lowest responsible bidder and therefore should be awarded the contract. Commissioner Cassella asked for a motion to go into Closed Session to discuss potential litigation regarding the award of Contract 13-04.

The motion was seconded by Commissioner Phillips with all Commissioners in favor. Commissioner Juliano recused himself from the Closed Session. The Commissioners then went into Closed Session.

The Commissioners resumed the Work Session.

The meeting was again opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of April 25, 2013 Regular Meeting Agenda

Chairman Vaccaro reviewed the April 2013 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Vice Chairman Report:

Vice Chairman Phillips advised the Commissioners that he and Commissioner Schooler and Executive Director Laux attend the Riverkeeper Roast. Vice

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Chairman Phillips advised the Commissioners that a draft purchasing manual was distributed to all Commissioners for review and comment.

Construction and Engineering Committee:

Vice Chairman Phillips advised the Commissioners that he and the Chief Engineer have been reviewing various issues related to the proposed forcemain inspection project including costs and project implementation. Vice Chairman Phillips advised the Commissioners that a RDI/I Reduction Project meeting was held on April 25, 2013 and the first phase of the project for certain municipalities are nearly complete. In addition, the USEPA has been in contact with the BCUA regarding the RDI/I Reduction Project and may adopt the BCUA's program as a model for the entire state. Commissioner Lorenzo complemented Vice Chairman Phillips and thanked him for his time and effort on behalf of the BCUA.

Security and Safety Committee:

Commissioner Phillips attended a safety committee meeting on April 25, 2013 and reported progress.

Administration Reports:

Executive Director Laux reviewed the safety incentive reward program to be implemented within the next two pay periods. Director Laux advised the Commissioners that a draft purchasing manual was distributed and advised the Commissioners that any comments on the draft would be appreciated. Commissioner Zilocchi asked if the purchasing manual would require formal approval by the Commissioners. Director Laux advised that General Counsel will provide guidance regarding this issue. Director Laux advised the Commissioners that he presided as hearing officer at the effluent rate hearing held on April 4, 2013 and a hearing officer's report has been distributed to the Commissioners. It is anticipated that this item will be on the May 2013 regular meeting agenda. Commissioner Cassella requested an explanation on the rate hearing procedure. The Executive Director provided a detailed overview of the rate hearing procedure. Vice Chairman Phillips requested clarification regarding the rates. Clarification was provided by the Executive Director. Vice Chairman Phillips thanked all the staff and consultants for the efforts in developing the effluent rate. Executive Director Laux attended the April 9, 2013 Bergen County League of Municipalities meeting. Fifteen mayors were in attendance and Commissioner Schooler stated that several mayors advised him that the Executive Director's presentation was well received. The Executive Director advised the Commissioners that Resolution 13-1-023 is to qualify public relation firms. Subsequent to the Commissioners qualification of these firms, the firms will be interviewed and a recommendation will be made. Commissioner Zilocchi advised the Commissioners that he attended the April 19, 2013 recycling event conducted by the BCUA solid waste division. Commissioner Zilocchi was impressed with the program and believes the program does not get the recognition it deserves and is in favor of hiring a public relations firm to better publicize BCUA's programs and initiatives. In

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addition, the Executive Director advised the Commissioners that Resolution 13-1-022 is for the performance of specific financial services for the BCUA. The Chief Financial Officer detailed the services for the Commissioners. The Executive Director advised the Commissioners of an environmental conference in May 2013 and if any Commissioners wish to attend they should advise the Executive Director or Acting Authority Secretary. The Executive Director distributed information regarding the financial disclosure forms. Executive Director noted that this week is national volunteer week and took the opportunity to thank the Commissioners for their volunteer service to the BCUA.

Director of Solid Waste and Information Technology Systems Wierer reported that the connection fee rebates were sent to all municipalities and that Waste Management has applied to the BCUA for a plan amendment to increase the capacity of the Fairview transfer station.

Director of WPC/Chief Engineer Andersen reported that the total cost of the proposed forcemain project is estimated to be \$1,000,000 and that the effluent rate term as detailed in the Executive Directors report is for five years.

CFO/Treasurer Nowosielecki report was accepted as submitted.

Security Administrator D'Arminio reported that he will be attending an active shooter conference during May 2013.

Motion to adjourn the Work Session meeting was made, seconded and unanimously carried.



Richard Wierer
Acting Authority Secretary