

**BERGEN COUNTY UTILITIES AUTHORITY  
WORK SESSION**

**June 26, 2014**

**Monthly Work Session Meeting Minutes**

The meeting was called to order by Chairman Vaccaro at 6:09 PM.

The Proof of Work Session Notice calling the June 26, 2014 Work Session was read into the record by Richard Wierer, Acting Authority Secretary.

**BEFORE:** The Honorable Commissioners of the Authority  
Andrew "Chuck" Vaccaro, Chairman  
Ronald Phillips, Vice Chairman  
Catherine T. Bentz, Commissioner  
James L. Cassella, Commissioner  
Paul A. Juliano, Commissioner  
Richard D. Schooler, Commissioner  
George P. Zilocchi, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of June 26, 2014 Regular Meeting Agenda

Chairman Vaccaro reviewed the June 2014 Regular Meeting Agenda and solicited comments or questions from the Commissioners. Commissioner Zilocchi expressed his disappointment that a representative from the BCUA auditing firm was not in attendance at the meeting considering the 2013 Audit report was on the agenda. Commissioner Juliano also expressed his concern. Executive Director Laux will ensure that a member of the auditing firm attends the July 2014 meeting.

Finance and Legal Committee:

Commissioner Cassella introduced Christopher Langhart, McManimon & Scotland, L.L.C. to discuss Resolution 14-1-039 authorizing the transfer of the KPSL Leachate Force Main to the NJMC. Mr. Langhart explained the reasons for the transfer in detail and advised the Commissioners of the benefits of the transfer and the costs savings to the BCUA.

Mr. Langhart provided a summary of the recent BCUA bond refinancing. Mr. Langhart discussed the potential refunding of the 2006 water pollution control bonds. The BCUA is reviewing the possible refinancing through the BCIA. Refinancing could commence as early as September 2014. Based on current rates, there is a potential 13% savings from the refinancing.

Executive Director Laux advised the Commissioners that Chief Financial Officer Wallace Nowosielecki will be retiring June 30, 2014. Director Laux presented Mr. Nowosielecki a plaque and thanked Mr. Nowosielecki for all his years of work at the

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BCUA. Mr. Nowosielecki thanked the staff and the Commissioners of the BCUA for all their support over the years.

Commissioner Cassella left the meeting at 6:38 PM.

Construction and Engineering Committee:

Vice Chairman Phillips introduced Dominic DiSalvo, Arcadis to provide the Commissioners an update regarding FEMA/Sandy funding. Mr. DiSalvo distributed a handout entitled FEMA Services Project Update and reviewed the handout with the Commissioners. Mr. DiSalvo also discussed the recently announced Meadowlands Flood Control Plan and answered questions regarding potential impact on BCUA mitigation plans.

Commissioner Lorenzo joined the meeting at 6:50 PM.

Personnel and Administration Committee:

Executive Director Laux introduced John Shahdanian, Esq., Chasan, Leyner and Lamparello to discuss the required anti-discrimination training. Mr. Shahdanian discussed his qualifications and the need to conduct training to ensure compliance with current law. The Commissioners determined a training session for the Board would precede a regular work session.

Vice Chairman Phillips advised the Commissioners that the BCUA is waiting for additional information from PSE&G regarding the proposed Hi-voltage transmission line easement through the BCUA Little Ferry facility.

Vice Chairman Phillips noted that the CoGen project should be completed by April 2015.

Security and Safety Committee:

Vice Chairman Phillips inquired if a BCUA representative represents the BCUA at the Little Ferry OEM as detailed in the Little Ferry Shared Services Agreement. Executive Director Laux will discuss this issue the Little Ferry Borough Administrator and Louis D'Arminio.

Vice Chairman Phillips distributed the month injury chart and recommended that the safety incentive program include a \$150 gift card for all employees. This recommendation was accepted by the Commissioners and a resolution will be placed on the July 2014 meeting agenda for consideration by the Commissioners.

Commissioner Zilocchi noted that he and Executive Director Laux attended a BCUA education program at a local school and commended BCUA employee Lori Russo for conducting a great program. Commissioner Zilocchi also noted that he and Executive Director Laux attended a Little Ferry plant tour for Park Ridge officials and thanked BCUA employees Walter Paul and Mark Vangieri.

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Commissioner DeLisio joined the meeting at 7:23 PM.

Administration Reports:

Executive Director Laux distributed the draft 2012/2013 Annual Report for the Commissioners review and comment. Director Laux noted Vice Chairman Phillips safety report and reiterated the success of the BCUA safety program. Director Laux advised the Commissioners that the retirement of Mr. Nowosielecki and the transition process has been working effectively. Executive Director Laux requested Board approval to designate Matthew McCarter as Acting Treasurer effective upon Wallace Nowosielecki's retirement.

Director of Solid Waste and Information Technology Systems Wierer's monthly report was accepted as submitted. Director Wierer advised the Commissioners that the Borough of Paramus has joined the solid waste cooperative. Director Wierer provided a brief report to the Commissioners regarding the June 26, 2014 connection fee public hearing.

Director of WPC/Chief Engineer Andersen's monthly report was accepted as submitted.

CFO/Treasurer Nowosielecki's monthly report was accepted as submitted.

Security Administrator D'Arminio's monthly report was accepted as submitted.

Commissioner DeLisio asked for a motion to go into Closed Session to discuss personnel matters regarding the Executive Director, Deputy Executive Director, Personnel Administrator and other managerial personnel matters. The motion was seconded by Commissioner Bentz with all Commissioners in favor. The Commissioners then went into Closed Session.

The Commissioners resumed the Work Session.

Motion to adjourn the Work Session meeting was made, seconded and unanimously carried.



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Richard Wierer  
Acting Authority Secretary