

**BERGEN COUNTY UTILITIES AUTHORITY  
WORK SESSION**

**May 26, 2016**

**Monthly Work Session Meeting Minutes**

The meeting was called to order by Chairman Phillips at 6:09 PM.

The Proof of Work Session Notice calling the May 26, 2016 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority  
Ronald Phillips, Chairman  
Louis J. DeLisio, Vice Chair  
Catherine T. Bentz, Commissioner  
Bruce Bonaventuro, Commissioner  
James L. Cassella, Commissioner  
Thomas S. Kelley, Commissioner  
Jon Warms, Commissioner  
George P. Zilocchi, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of May 26, 2016 Regular Meeting Agenda

Chairman Phillips reviewed the May 26, 2016 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Safety Committee:

Commissioner Bentz reported that she attended the Safety meeting today. No lost time accidents were reported to date for May. Commissioner Bentz reported that potential trip hazards throughout BCUA facilities will be reviewed. PSE&G will be paving the BCUA Little Ferry facility road from the front gate to the back gate the week of May 30, 2016.

Security Committee:

Commissioner Zilocchi reported that the next Security Committee will be held on Thursday, June 16, 2016 at 10:00AM. In addition, Commissioner Zilocchi discussed the cyber security review that is underway that will take several months to complete. Commissioner Zilocchi also noted that security cameras will be procured next month and will be funded by the \$150,000 grant from the New Jersey Office of Homeland Security and Preparedness.

Finance and Legal Committee:

Chairman Phillips advised the Chairman of Finance, Commissioner Cassella that a review of funding future capital and remediation costs will be required in the near future.

Chairman's Report:

Chairman Phillips reported that no RDI&I project meeting was held this month but in-house research continues and a meeting with Maywood resident Jim Csaposs is planned. Chairman Phillips advised the Board of Commissioners that the Combined Sewer Overflow (CSO) project will require additional due diligence and a review of the budgeted cost to the BCUA. Chairman Phillips also attended the Edgewater Force Main project meeting which continues to focus on the project schedule and final force main and pump station design. Commissioner Bonaventuro also attended the Edgewater Force Main Construction and Engineering meeting. Chairman Phillips announced that Co-Gen engines 1 & 2 will be shut down on June 6, 2016 for approximately 100 days for scheduled maintenance. Co-Gen engine 3 will be in operation during this time.

Administrative Reports:

Director Laux advised the Commissioners that an electric energy reverse auction will be held on June 2, 2016 at 10:00AM in the BCUA Control Building. All Commissioners were invited to attend this on-line auction and purchase of electric energy on the open de-regulated market. Director Laux noted that several Commissioners as well as key BCUA staff attended the NJWEA conference in Atlantic City last month. The BCUA professionals obtained required CE credits and all attendees visited vendors and exhibits on the conference floor. Director Laux advised that labor negotiations continue and that a meeting will be scheduled soon with the Personnel Committee to review progress. Director Laux announced that the sludge transportation bids have been advertised with the goal of reducing the cost of this large BCUA expenditure. Director Laux announced progress continues with regard to the application seeking up to \$25,000,000 Energy Resilience Program Grant. Director Laux reported that progress also continues with Super Storm Sandy FEMA appeals and final remediation plans. Director Laux indicated that the City of Englewood and Borough of Ridgefield requested assistance from the BCUA on billing issues from "receiving towns". Director Laux also reported that an internal meeting will be held next week to discuss proposed amendments to the PSE&G Effluent Reuse Agreement.

Director Wierer reported a resolution authorizing upgrade to the Plant Manual Content Management System is on the agenda for the Commissioners consideration.

Director of Engineering Dominic DiSalvo and the Director of Water Pollution Control Steve Askew report a combined effort to determine prioritization of BCUA projects is underway. Both Director DiSalvo and Director Askew attended a workshop on asset management last month.

Acting Chief Financial Officer Matt McCarter provided an update on the recently completed internal audit.

Vice Chairman DeLisio exited the Work Session at 6:40pm.

Security Administrator D'Arminio reported that he attended an "Active Shooter" seminar hosted by the United States Department of Homeland Security. In addition, Administrator D'Arminio presented a ninety-seven page security report to the Board of Commissioners.

Motion to adjourn the Work Session was made, seconded and unanimously carried.



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Michael Henwood  
Board Secretary