

**BERGEN COUNTY UTILITIES AUTHORITY
MINUTES OF THE REGULAR MEETING
JULY 25, 2013**

**In the matter of the 415TH Regular Meeting of
The Bergen County Utilities Authority**

1. The **proof of meeting notice** calling the July 25, 2013 meeting was read into the record by Richard Wierer, Acting Secretary.

2. Roll Call:

COMMISSIONERS PRESENT:

Andrew "Chuck" Vaccaro, Chairman
Ronald Phillips, Vice Chairman
Catherine T. Bentz, Commissioner
Louis J. DeLisio, Commissioner
David J. Lorenzo, Commissioner
Richard D. Schooler, Commissioner
George P. Zilocchi, Commissioner

ALSO PRESENT: Robert E. Laux, Executive Director
Richard D. Wierer, Deputy Executive Director
Authority Staff and Professional Consultants

3. Chairman Vaccaro led the Commissioners and others present in the salute to the flag.
4. Motion that the Minutes covering the June 27, 2013 Work Session be approved was moved by Commissioner Schooler and seconded by Commissioner Zilocchi and was carried.
5. Chairman Vaccaro opened the meeting to the public and asked if anyone present wished to be heard. Hearing no further response, the meeting was closed to the public.
6. FINANCE AND LEGAL COMMITTEE:

Resolution 13-1-034 – Approve bills and the claims supported by vouchers totaling \$ 10,333,361.70 and authorize the Chief Financial Officer to issue the necessary checks therefor, and to charge the accounts indicated, all as more fully set forth on the Chief Financial Officer's check list. Motion to adopt the resolution was made by Commissioner Schooler and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 13-1-035 – Authorize Application to Local Finance Board Pursuant to N.J.S.A. 40A:5A-6. Motion to adopt the resolution was made by Commissioner Schooler and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

7. CONSTRUCTION & ENGINEERING COMMITTEE:

Resolution 13-2-055 - Award Contract No. 13-21 to General Carbon Corp. to Furnish, Deliver and Replace Media in Deep Bed Odor Control System at the Bergen County Utilities Authority (2 Years). Motion to adopt the resolution was made by Commissioner Phillips and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 13-2-056 – Award Contract No. 13-25 to A.W. Chesterton Company to Furnish and Deliver Mechanical Seals (2 Years). Motion to adopt the resolution was made by Commissioner Phillips and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 13-2-057 - Award Contract No. 93431-13 to Standard Aero Limited for the Evaluation and Inspection of Three Turbine Engines (One Year). Motion to adopt the resolution was made by Commissioner Phillips and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

8. Chairman Vaccaro announced a short recess to allow time for the Acting Secretary to prepare minutes of this Regular Meeting.
9. Chairman Vaccaro announced the Regular Meeting would reconvene.
10. The Acting Secretary then distributed proposed minutes of the July 25, 2013 Regular Meeting for review by the Commissioners.
11. Move to approve the Minutes of the Regular Meeting of July 25, 2013 as distributed by the Acting Secretary, such minutes to include this motion approving the minutes, without the requirement of further review or approval at a subsequent Regular Meeting. Motion to adopt the Minutes of the Regular Meeting of July 25, 2013 was made by Commissioner Schooler and second by Commissioner DeLisio and was unanimously carried.
12. Upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

BERGEN COUNTY UTILITIES AUTHORITY
 Minutes of the Regular Meeting
 July 25, 2013

Resolution #	13-1-034	13-1-035
Chairman Vaccaro	Y	Y
Comm. Phillips	Y	Y
Comm. Bentz	Y	Y
Comm. Cassella	-	-
Comm. DeLisio	Y	Y
Comm. Juliano	-	-
Comm. Lorenzo	Y	Y
Comm. Schooler	Y	Y
Comm. Zilocchi	Y	Y

Resolution #	13-2-055	13-2-056	13-2-057
Chairman Vaccaro	Y	Y	Y
Comm. Phillips	Y	Y	Y
Comm. Bentz	Y	Y	Y
Comm. Cassella	-	-	-
Comm. DeLisio	Y	Y	Y
Comm. Juliano	-	-	-
Comm. Lorenzo	Y	Y	Y
Comm. Schooler	Y	Y	Y
Comm. Zilocchi	Y	Y	Y

Y = Yes A = Abstain
 R = Recuse N = No
 - = Absent

Respectfully submitted,



Richard Wierer
 Acting Secretary

July 25, 2013

**RESOLUTION OF THE BERGEN COUNTY UTILITIES
AUTHORITY MAKING APPLICATION TO THE LOCAL
FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6**

WHEREAS, the Bergen County Utilities Authority (the "Authority") desires to make application to the Local Finance Board for its review and findings in connection with a proposed resolution authorizing the refunding of certain outstanding obligations and/or issuance of new money bonds for capital improvements for the Authority;

WHEREAS, the Authority believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units;

NOW THEREFORE, BE IT RESOLVED BY THE BERGEN COUNTY UTILITIES AUTHORITY as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Authority's Bond Counsel and financial advisor, along with other representatives of the Authority, are hereby authorized to prepare such application and to represent the Authority in matters pertaining thereto.

Section 2. The Secretary of the Authority is hereby directed to prepare and file a copy of the proposed resolution with the Local Finance Board as part of such application.

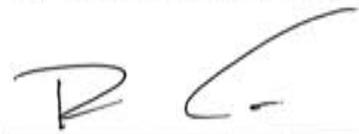
Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and recommendations as provided by the applicable New Jersey Statute.

13-1-035

Recorded Vote

Resolution #	Aye	No	Abstain	Absent
Chairman Vaccaro	✓			
Comm. Phillips	✓			
Comm. Bentz	✓			
Comm. Cassella				✓
Comm. DeLisio	✓			
Comm. Juliano				✓
Comm. Lorenzo	✓			
Comm. Schooler	✓			
Comm. Zilocchi	✓			

The foregoing is a true copy of a resolution adopted by the governing body of the Bergen County Utilities Authority on July 25, 2013.



Secretary

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
LOCAL FINANCE BOARD
APPLICATION CERTIFICATION

APPLICANT'S
NAME: BERGEN COUNTY UTILITIES AUTHORITY

I, ANDREW "CHUCK" VACCARO, CHAIRMAN OF THE BERGEN COUNTY UTILITIES AUTHORITY HEREBY DECLARE:

That the documents submitted herewith and the statements contained herein are true to the best of my knowledge and belief; and

That this application was considered and its submission to the Local Finance Board approved by the governing body of the Authority on July 25, 2013; and

That the governing body of the Authority has notified each participating local unit of its submission of this application to the Local Finance Board and has made available to each, a true copy of this application.



Andrew "Chuck" Vaccaro, Chairman

ATTEST:



Secretary

Date: July 25, 2013

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, on prior occasion, upon advertisement and pursuant to specifications, the Authority solicited bid proposals to **Furnish, Deliver and Replace Media in Deep Bed Odor Control System at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant (Two Years)**, pursuant to and in accordance with **Contract No. 13-21**; and

WHEREAS, the following bid proposals were received by the Authority on **June 13, 2013** for **Contract No.13-21**:

Vendor	Total Amount Bid for Two Years
General Carbon Corp. Paterson, NJ	\$139,310.00
Nichem Co. Hillside, NJ	\$154,090.00

WHEREAS, the Authority's **Chief Engineer/Director of Water Pollution Control** has reviewed the bid proposals and has recommended that **General Carbon Corp.** be awarded **Contract No. 13-21** in accordance with N.J.S.A. 40:11-4, as the lowest complying and responsible bidder; and

WHEREAS, on the basis of the foregoing, the Authority has determined that **General Carbon Corp.** constitutes the lowest complying and responsible bidder for **Contract No.13-21**, in accordance with N.J.S.A. 40A:11-4; and

WHEREAS, publicly bid contracts are in compliance with the fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the award of this Contract is necessary for the efficient operation of the Authority; and

WHEREAS, the Authority's Chief Financial Officer has certified that funds are available for this purpose; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. **General Carbon Corp.** shall be and is hereby determined to be the lowest complying and responsible bidder to **Furnish, Deliver and Replace Media in Deep Bed Odor Control System at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant (Two Years)**, constituting **Contract No.13-21** for a Two (2) year period for a total of **\$139,310.00**.
2. The Chairman is hereby authorized to execute an agreement with **General Carbon Corp. of 33 Paterson Street, Paterson, NJ 07501** to **Furnish, Deliver and Replace**

3. **Media in Deep Bed Odor Control System at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant (Two Years)**, constituting **Contract No.13-21** for a total of **\$139,310.00**.
4. The bid security of all unsuccessful bidders shall be returned in accordance with N.J.S.A. 40A:11-1, et seq.
5. The Chief Financial Officer's Certification that funds are available shall be on file at the Authority and made a part hereof.
6. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of July 25, 2013.



Richard Wierer
Acting Secretary

Dated: July 25, 2013

BERGEN COUNTY UTILITIES AUTHORITY
CERTIFICATE OF FUNDS

RESOLUTION DATE: 07/25/2013
RESOLUTION #: 13-2-055

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE FUNDS WILL BE CERTIFIED WHEN THE
PURCHASE ORDERS ARE ISSUED

FUNDS ARE NOT AVAILABLE _____

BUDGET ACCOUNT W-550-62450-000

VENDOR GENERAL CARBON CORP.

CONTRACT NUMBER C 13-21

REASON FURNISH, DELIVER & REPLACE MEDIA
IN DEEP BED ODOR CONTROL SYSTEM

AMOUNT \$139,310.00

CONTRACT LENGTH AUGUST 1, 2013 - JULY 31, 2015



TREASURER/CFO

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, on prior occasion, upon advertisement and pursuant to specifications, the Authority solicited bid proposals to **Furnish and Deliver Mechanical Seals(Two Years)**, pursuant to and in accordance with **Contract No. 13-25**; and

WHEREAS, the following bid proposals were received by the Authority on **July 23, 2013** for **Contract No.13-25**:

Vendor	Total Amount Bid Per/Year
A.W. Chesterton Company Woburn, MA 01801	\$827,694.40
John Crane Inc. Clifton, NJ 07015	NO BID

WHEREAS, the Authority's **Qualified Purchasing Agent** has reviewed the bid proposals and has recommended that **A.W. Chesterton Company** be awarded **Contract No. 13-25** in accordance with N.J.S.A. 40:11-4, as the lowest complying and responsible bidder; and

WHEREAS, on the basis of the foregoing, the Authority has determined that **A.W. Chesterton Company** constitutes the lowest complying and responsible bidder for **Contract No.13-25**, in accordance with N.J.S.A. 40A:11-4; and

WHEREAS, publicly bid contracts are in compliance with the fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the award of this Contract is necessary for the efficient operation of the Authority; and

WHEREAS, the Authority's Chief Financial Officer has certified that funds are available for this purpose; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. **A.W. Chesterton Company** shall be and is hereby determined to be the lowest complying and responsible bidder to **Furnish and Deliver Mechanical Seals(Two Years)**, constituting **Contract No.13-25** for a Two (2) year period for a total of **\$1,655,392.80**.
2. The Chairman is hereby authorized to execute an agreement with **A.W. Chesterton Company of 500 Unicorn Park Drive, Woburn, MA 01801** to **Furnish and Deliver Mechanical Seals(Two Years)**, constituting **Contract No.13-25** for a total of **\$1,655,392.80**.

13-2-056

3. The bid security of all unsuccessful bidders shall be returned in accordance with N.J.S.A. 40A:11-1, et seq.
4. The Chief Financial Officer's Certification that funds are available shall be on file at the Authority and made a part hereof.
5. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of July 25, 2013.



Richard Wierer
Acting Secretary

Dated: July 25, 2013

BERGEN COUNTY UTILITIES AUTHORITY
CERTIFICATE OF FUNDS

RESOLUTION DATE: 07/25/2013
RESOLUTION #: 13-2-056

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

FUNDS WILL BE CERTIFIED WHEN THE
PURCHASE ORDERS ARE ISSUED

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

W-550-61300-000

VENDOR

A.W. CHESTERTON COMPANY

CONTRACT NUMBER

C 13-25

REASON

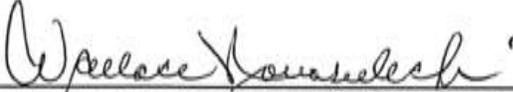
FURNISH & DELIVER MECHANICAL SEALS

AMOUNT

\$827,694.40 PER YEAR

CONTRACT LENGTH

AUGUST 1, 2013 - JULY 31, 2015


TREASURER/CFO

BERGEN COUNTY UTILITIES AUTHORITY RESOLUTION

WHEREAS, on prior occasion, upon advertisement on the Authority's website and pursuant to specifications, the Authority solicited proposals for **Evaluation & Inspection of Three Turbine Engines**, pursuant to and in accordance with **Requisition No. 93431-13**, and

WHEREAS, the following proposal was received by the Authority on July 17, 2013:

<u>Vendor</u>	<u>Total Amount Bid</u>
Standard Aero Limited Winnipeg, Canada	\$20,561.50

WHEREAS, this procurement item is below the Authority's bid threshold of \$36,000.00; and

WHEREAS, this contract has been solicited through a fair and open process and it was publicly advertised and opened pursuant to N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority's Qualified Purchasing Agent has reviewed the proposal and has recommended that **Standard Aero Limited** should be awarded **Requisition No.93431-13**, as the lowest complying and responsible vendor, as defined under N.J.S.A. 40A:11-2 and allowable under the fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, on the basis of the foregoing, the Authority has determined that the proposal from **Standard Aero Limited** constitutes the lowest complying and responsible proposal for **Requisition No. 93431-13**, in accordance with N.J.S.A. 40A:11-3 and N.J.S.A. 19:44A-20.4; and

WHEREAS, the award of the Contract is necessary for the efficient operation of the Authority; and

WHEREAS, the Authority's Chief Financial Officer has certified that funds are available for this purpose; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. The proposal of Standard Aero Limited in the amount of **\$20,561.50** shall be and is hereby determined to be the lowest complying and responsible proposal for **Evaluation & Inspection of Three Turbine Engines** constituting **Requisition No.93431-13**.

2. The Executive Director shall be and he is hereby authorized to execute an agreement with **Standard Aero Limited of 33 Allen Dyne Road, Winnipeg, Manitoba, R3H1A1** for **Evaluation & Inspection of Three Turbine Engines**, constituting **Requisition No. 93431-13** for the total amount of **\$20,561.50**.

3. The Chief Financial Officer's Certification that funds are available shall be on file at the Authority and made a part hereof.

4. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of July 25, 2013.



Richard Wierer
Acting Secretary

Dated: July 25, 2013

BERGEN COUNTY UTILITIES AUTHORITY
CERTIFICATE OF FUNDS

RESOLUTION DATE: 07/25/2013

RESOLUTION #: 13-2-057

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

X

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

W-550-62500-000

VENDOR

STANDARD AERO LIMITED

CONTRACT NUMBER

REQ. NO. 93431-13

REASON

EVALUATION & INSPECTION
OF THREE TURBINE ENGINES

AMOUNT

\$20,561.50

CONTRACT LENGTH



TREASURER/CFO