

**BERGEN COUNTY UTILITIES AUTHORITY  
MINUTES OF THE REGULAR MEETING  
JANUARY 21, 2015**

**In the matter of the 431st Regular Meeting of  
The Bergen County Utilities Authority**

1. The **proof of meeting notice** calling the January 21, 2015 meeting was read into the record by Richard Wierer, Acting Secretary.
2. Roll Call:

**COMMISSIONERS PRESENT:**

Andrew "Chuck" Vaccaro, Chairman  
Ronald Phillips, Vice Chairman  
Catherine T. Bentz, Commissioner  
James L. Cassella, Commissioner  
Louis J. DeLisio, Commissioner  
Paul A. Juliano, Commissioner  
George P. Zilocchi, Commissioner

**ALSO PRESENT:** Robert Laux, Executive Director  
Richard Wierer, Deputy Executive Director  
Authority Staff and Professional Consultants

3. Motion that the Minutes covering the December 18, 2014 Work Session be approved was moved by Commissioner Cassella and seconded by Commissioner Zilocchi and was carried.
4. Chairman Vaccaro opened the meeting to the public and asked if anyone present wished to be heard. Hearing no further response, the meeting was closed to the public.
5. FINANCE AND LEGAL COMMITTEE;

Resolution 15-1-001 – Approve bills and the claims supported by vouchers totaling \$5,083,962.17 and authorize the Acting Treasurer to issue the necessary checks therefor, and to charge the accounts indicated, all as more fully set forth on the Acting Treasurer's check list. Motion to adopt the resolution was made by Commissioner Cassella and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 15-1-002 – Resolution to authorize acceptance of Qualifications of firms pursuant to N.J.S.A. 19:44A-20 et seq. Motion to adopt the resolution was made by Commissioner Cassella and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 15-1-003 – Resolution designating the Acting Treasurer as the Authority's Public Agency Compliance Officer Pursuant to N.J.S.A. 17:27-3.5.. Motion to adopt the resolution was made by Commissioner Cassella and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

6. CONSTRUCTION & ENGINEERING COMMITTEE:

Resolution 15-2-001 – Resolution authorizing the acceptance of Qualifications of firms pursuant to N.J.S.A. 19:44A-20 et seq. Motion to adopt the resolution was made by Commissioner Phillips and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 15-2-002 – Resolution awarding Requisition No. 98421-14 to Dave Heiner Associates, Inc. - Morris Pump Parts for Pump Model 16NCD Serial Number M-13167-70. Motion to adopt the resolution was made by Commissioner Phillips and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 15-2-003 – Resolution authorizing the Exercise of One year option for Contract 14-01 with Scientific Boiler Water Conditioning Co., Inc. to Furnish and Deliver Hot Water System Chemicals (One (1) Year Contract with a One (1) Year Option). Motion to adopt the resolution was made by Commissioner Phillips and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 15-2-004 – Resolution authorizing Professional Services Agreement - Special Consulting Engineer- Engineering Study for the Aeration Tank Upgrades to CME Associates . Motion to adopt the resolution was made by Commissioner Phillips and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

7. PERSONNEL & ADMINISTRATION COMMITTEE:

Resolution 15-3-001 – Resolution authorizing the acceptance of Qualifications of firms pursuant to N.J.S.A. 19:44A-20 et seq. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Cassella. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 15-3-002 – Resolution authorizing Non-Bargaining Unit Salary Adjustment for 2015. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Cassella. A roll call was taken and the resolution was adopted as reflected in these minutes.

8. STRATEGIC PLANNING COMMITTEE:

Resolution 15-6-001 – Resolution authorizing Application and Agreement with New Jersey Department of Environmental Protection for Recycling Enhancement Act Tax Fund to fund the Authority's solid waste programs. Motion to adopt the resolution was made by

BERGEN COUNTY UTILITIES AUTHORITY  
 Minutes of the Regular Meeting  
 January 21, 2014

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Commissioner Bentz and Seconded by Commissioner Zilocchi. A roll call was taken and the resolution was adopted as reflected in these minutes.

9. Chairman Vaccaro announced a short recess to allow time for the Acting Secretary to prepare minutes of this Regular Meeting.
10. Chairman Vaccaro announced the Regular Meeting would reconvene.
11. The Acting Secretary then distributed proposed minutes of the January 21, 2015 Regular Meeting for review by the Commissioners.
12. Move to approve the Minutes of the Regular Meeting of January 21, 2015 as distributed by the Acting Secretary, such minutes to include this motion approving the minutes, without the requirement of further review or approval at a subsequent Regular Meeting. Motion to adopt the Minutes of the Regular Meeting January 21, 2015 was made by Commissioner Cassella and second by Commissioner Bentz and was unanimously carried.
13. Upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

Resolution #	15-1-001	15-1-002	15-1-003	15-2-001	15-2-002	15-2-003	15-2-004
Chairman Vaccaro	Y	Y	Y	Y	Y	Y	Y
Comm. Phillips	Y	Y	Y	Y	Y	Y	Y
Comm. Bentz	Y	Y	Y	Y	Y	Y	Y
Comm. Cassella	Y	Y	Y	Y	Y	Y	Y
Comm. DeLisio	Y	Y	Y	Y	Y	Y	Y
Comm. Juliano	Y	Y	Y	Y	Y	Y	Y
Comm. Lorenzo	-	-	-	-	-	-	-
Comm. Schooler	-	-	-	-	-	-	-
Comm. Zilocchi	Y	Y	Y	Y	Y	Y	Y

Resolution #	15-3-001	15-3-002	15-6-001
Chairman Vaccaro	Y	Y	Y
Comm. Phillips	Y	Y	Y
Comm. Bentz	Y	Y	Y
Comm. Cassella	Y	Y	Y
Comm. DeLisio	Y	Y	Y
Comm. Juliano	Y	Y	Y
Comm. Lorenzo	-	-	-
Comm. Schooler	-	-	-
Comm. Zilocchi	Y	Y	Y

Y = Yes R = Recuse A = Abstain N = No - = Absent
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Respectfully submitted,



Richard Wierer  
 Acting Secretary

January 21, 2015

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**WHEREAS**, the Bergen County Utilities Authority (the "Authority") has followed the fair and open process pursuant to N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

**WHEREAS**, on or about December 23, 2014 the Authority issued a Request For Qualifications for Appraisal Services, Auditor, Bond Counsel, Bond Underwriters, Financial Consultant, Grants/Government Services Consultant, Legal Services, and Title Services in accordance with the requirements of N.J.S.A. 19:44A-20, et seq.; and

**WHEREAS**, the Authority received and opened Qualifications for the above listed positions on **January 14, 2015**; and

**WHEREAS**, pursuant to the Request For Qualifications, the Authority's Review Team conducted a review of the responses received and recommends that the firms listed below be deemed qualified for the following positions; and

**WHEREAS**, the Authority's Finance & Legal Committee recommends that the firms listed below be deemed qualified for the following positions.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Bergen County Utilities Authority that the following firms be and are hereby qualified to render services on behalf of the Authority for the year of 2015:

**Appraisal Services**

McNerney & Associates, Inc..

**Auditor**

Lerch, Vinci & Higgins, L.L.P.

**Bond Counsel**

McManimon, Scotland & Baumann, L.L.C.

Wilentz, Goldman & Spitzer P.A.

Waters, McPherson, McNeill

Gibbons, P.C.

Kraft & Capizzi

**Bond Underwriters**

NW Capital Markets, Inc.

Powell Capital Markets

RBC Capital Markets

Janney, Montgomery, Scott, LLC

**Financial Consultant**

Acacia Financial Group, Inc.  
NW Financial Group, L.L.C.

**CMMS/ERP Consultant**

Arcadis U.S., Inc.

**Grants/Government Services Consultant**

Gibbons, P.C.

**Legal Services**

Florio, Perrucci, Steinhardt & Fader, L.L.C.  
Kaufman, Semeraro & Leibman, L.L.P.  
Law Office of Stephen P. Sinisi, Esq., L.L.C.  
Price, Meese, Shulam & D'Arminio  
Waters, McPherson, McNeill, P.C.  
Chasan Leyner & Lamperello, P.C.  
Rubenstein, Meyerson, Fox, Mancinelli, Conti, & Bern, P.A.  
Florio & Kenny, LLP

**Title Services**

Main Street Title And Settlement Services, LLC  
Two Rivers Title Company, LLC

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.



Richard Wierer  
Acting Secretary

**Dated: January 21, 2015**

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**BE IT RESOLVED**, by the Commissioners of The Bergen County Utilities Authority that Mathew McCarter, the Authority's Acting Treasurer, shall be and is hereby appointed to serve as the Authority's **Public Agency Compliance Officer** to perform the requisite duties associated with such title, as set forth in N.J.S.A. 17:27-3.5, at no additional compensation, to administer and/or implement Chapter 127, P.L. 1975, and the rules and regulations promulgated thereunder, as amended, effective immediately, for the calendar year 2015, until a successor is appointed and/or qualified to serve, or at the pleasure of the Authority, whichever shall earliest occur;

**BE IT FURTHER RESOLVED** that the Executive Director shall be and he is hereby directed to provide the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity, Public Contracts, with the telephone number, facsimile and E-mail address of Mathew McCarter's designation as **Public Agency Compliance Officer**; and

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.



Richard Wierer  
Acting Secretary

**DATED: January 21, 2015**

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**WHEREAS**, the Bergen County Utilities Authority (the "Authority") has followed the fair and open process pursuant to N.J.S.A. 19:44A-20 et seq. for receiving requests for qualifications; and

**WHEREAS**, on or about December 23, 2014 the Authority issued a Request for Qualifications for **CONSULTING ENGINEERS, ENERGY SERVICES CONSULTANTS, AND CONSTRUCTION MANAGEMENT SERVICES CONSULTANTS** in accordance with the requirements of N.J.S.A. 19:44A-20 et seq.; and

**WHEREAS**, the Authority received and opened qualifications on January 14, 2015; and

**WHEREAS**, pursuant to the Request for Qualifications, the Authority's review team conducted a review of the responses received and recommends that the firms listed below be deemed qualified to provide the services of a consulting engineer, energy consultant, and construction management; and

**WHEREAS**, the Authority's Construction & Engineering Committee recommends that the firms listed below be deemed qualified to provide said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Bergen County Utilities Authority that the following firms be and are hereby qualified to render the following services for 2015.

**CONSULTING ENGINEERS**

Alaimo Group Consulting Engineers  
Boswell Engineering  
CME Associates  
Concord Engineering  
Hatch Mott MacDonald  
Malcolm Pirnie/Arcadis US, Inc  
Maser Consulting P.A.  
Neglia Engineering Associates  
Paulus, Sokolowski, and Sartor, L.L.C.  
Remington, Vernick and Arango Engineers  
HDR Engineering, Inc.  
CP Engineers  
D&B Engineers andn Architects, P.C  
NV5, Inc.  
Omland Engineering Assoc., Inc.

**ENERGY SERVICES CONSULTANTS**

Concord Engineering  
Paulus, Sokolowski, and Sartor, L.L.C.  
Remington, Vernick and Arango Engineers  
CP Engineers  
Commercial Utility Consultants, Inc.  
Matrix New World Engineering, Inc.  
NW Financial Group, LLC

**CONSTRUCTION MANAGEMENT SERVICES CONSULTANTS**

Alaimo Group Consulting Engineers  
Boswell Engineering  
Cambridge Construction Management  
CP Engineers  
Malcolm Pirnie/Arcadis US, Inc  
Neglia Engineering Associates  
Remington, Vernick and Arango Engineers  
Maser Engineering  
Paulus, Sokolowski, and Sartor, L.L.C.  
Robinson Ariel Surveys, Inc.

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the forgoing to be a true copy of the resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.



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Richard Wierer  
Acting Secretary

Dated: January 21, 2015

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**WHEREAS**, on prior occasion, upon advertisement on the website of the Bergen County Utilities Authority (the "Authority") and pursuant to specifications, the Authority solicited bid proposals for **Morris Pump Parts for Pump Model 16NCD Serial Number M-13167-70**, pursuant to and in accordance with **Requisition No. 98421-14**; and

**WHEREAS**, the following proposal was received by the Authority on **December 17, 2014** for **Requisition No. 98421-14**:

<u>Vendor</u>	<u>Total Amount Bid</u>
Dave Heiner Associates, Inc. Parsippany, NJ	\$25,108.00

**WHEREAS**, this procurement item is below the Authority's bid threshold of \$36,000.00; and

**WHEREAS**, this contract has been solicited through a fair and open process and it was publicly advertised and opened pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Authority's Qualified Purchasing Agent has reviewed the sole bid proposal and has recommended that **Dave Heiner Associates, Inc.** should be awarded **Requisition No.98421-14** as the lowest complying and responsible vendor, as defined under N.J.S.A. 40A:11-2 and allowable under the fair and open process pursuant to N.J.S.A. 19:44A-20.4; and

**WHEREAS**, on the basis of the foregoing, the Authority has determined that the proposal from **Dave Heiner Associates, Inc.** constitutes the lowest complying and responsible proposal for **Requisition No. 98421-14**, in accordance with N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the award of the Contract is necessary for the efficient operation of the Authority; and

**WHEREAS**, the Authority's Chief Financial Officer has certified that funds are available for this purpose.

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the Bergen County Utilities Authority as follows:

1. The proposal of **Dave Heiner Associates, Inc.** in the sum of \$25,108.00 shall be and is determined to be the lowest complying and responsible proposal for **Morris Pump Parts for Pump Model 16NCD Serial Number M-13167-70** constituting **Requisition No.98421-14** for the total sum of **\$25,108.00**.

2. The Executive Director shall be and is hereby authorized to execute an agreement with **Dave Heiner Associates, Inc.** of **3799 Route 46, Suite 102, Parsippany, NJ 07054** for **Morris Pump Parts for Pump Model 16NCD Serial Number M-13167-70**, constituting **Requisition No. 98421-14** for the total sum of **\$25,108.00**.

3. The Chief Financial Officer's Certification that funds are available shall be on file at the Authority and made a part hereof.

4. A notice of this contract award shall be published in the form prescribed by law.

5. A copy of this Resolution and the agreement executed pursuant to this Resolution, along with **Requisition No. 98421-14**, shall be placed on file and made available for public inspection in the office of the Executive Director upon execution by Dave Heiner Associates, Inc. and the Authority.

6. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.

  
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Richard Wierer  
Acting Secretary

**Dated: January 21, 2015**

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/21/2015

RESOLUTION #: 15-2-002

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES  
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

X

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

W-550-61300-000

VENDOR

DAVE HEINER ASSOCIATES, INC.

CONTRACT NUMBER

REQ. 98421-14

REASON

FURNISH MORRIS PUMP PARTS FOR  
PUMP MODEL 16NCD

AMOUNT

\$25,108.00

CONTRACT LENGTH

UNTIL SUPPLIED

  
ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**WHEREAS**, on prior occasion, upon advertisement and pursuant to specifications, the Bergen County Utilities Authority (the "Authority") solicited bid proposals to **Furnish and Deliver Hot Water System Chemicals – One (1) Year Contract with a One (1) Year Option**, pursuant to and in accordance with **Contract No. 14-01**; and

**WHEREAS**, by way of Resolution 14-2-003 dated January 23, 2014, **Scientific Boiler Water Conditioning Co., Inc.** was determined to be the lowest complying and responsible bidder to **Furnish and Deliver Hot Water System Chemicals**, constituting **Contract No. 14-01** for a total contract price of \$35,185.90 for a one (1) year period; and for the optional year for a total contract price of \$35,185.90; and

**WHEREAS**, by way of Resolution 14-2-003 dated January 23, 2014, the Chairman was authorized to execute an agreement with **Scientific Boiler Water Conditioning Co., Inc.** to **Furnish and Deliver Hot Water System Chemicals**, constituting **Contract No. 14-01** for a total sum of **\$35,185.90** for the **initial One (1) Year period**; and

**WHEREAS**, pursuant to the terms of **Contract No. 14-01**, the Authority has the option to extend the contract to **Furnish and Deliver Hot Water System Chemicals with Scientific Boiler Water Conditioning Co., Inc.** for an additional **One (1) Year Period** for the total sum of **\$35,185.90**; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-15(44) the Authority finds **Scientific Boiler Water Conditioning Co., Inc.** has performed **Contract No. 14-01** to **Furnish and Deliver Hot Water System Chemicals** in an effective and efficient manner; and

**WHEREAS**, exercising the **One (1) Year Option of Contract No. 14-01** to **Scientific Boiler Water Conditioning Co., Inc.** to **Furnish and Deliver Hot Water System Chemicals** is necessary for the efficient operation of the Authority; and

**WHEREAS**, the Chief Financial Officer of the Authority has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Bergen County Utilities Authority as follows:

1. The Executive Director shall be and he is hereby authorized to execute an agreement with **Scientific Boiler Water Conditioning Co., Inc.** to **Furnish and Deliver Hot Water System Chemicals**, pursuant to and in accordance with **Contract No. 14-01**, exercising the **One (1) Year Option** by the Authority to extend the contract for an additional **One (1) Year Period** (commencing February 1, 2015 and expiring January 31, 2016) for the total sum of **\$35,185.90**.

2. All other terms of Contract No. 14-01 shall remain in full force and effect without modification.

15-2-003

3. The Chief Financial Officer's Certification that funds are available shall be on file at the Authority and made a part hereof.

4. A notice of this contract award shall be published in the form prescribed by law.

5. A copy of this Resolution and the Agreement executed pursuant to this Resolution, along with Contract No. 14-01, shall be placed on file and made available for public inspection in the Office of the Executive Director upon execution by Scientific Boiler Water Conditioning Co., Inc. and the Authority.

6. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.

A handwritten signature in black ink, appearing to read 'R. Wierer', is written above a horizontal line.

Richard Wierer  
Acting Secretary

Dated: January 21, 2015

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/21/2015

RESOLUTION #: 15-2-003

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES  
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

X

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

W-630-63300-000

VENDOR

SCIENTIFIC BOILER WATER CONDITIONING CO., INC.

CONTRACT NUMBER

14-01 ONE (1) YEAR OPTION

REASON

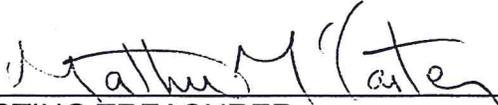
FURNISH & DELIVER HOT  
WATER SYSTEM CHEMICALS

AMOUNT

\$35,185.90

CONTRACT LENGTH

02/01/15 - 01/31/16

  
\_\_\_\_\_  
ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**WHEREAS**, the operation and maintenance of an effective and efficient water pollution control system represents a vital responsibility of government that is essential to ensuring the health, safety, and welfare of those whose daily life activities depend on such a system; and

**WHEREAS**, the Bergen County Utilities Authority (the "Authority") plays an important role in providing this and related essential services within the Authority's sewer service district, which is comprised of fifty-two (52) municipalities in the County of Bergen serving approximately 575,000 people; and

**WHEREAS**, there exists the need to engage the services of an engineering firm authorized to provide professional engineering services in the State of New Jersey to serve as **Special Consulting Engineer** to the Authority for performing the **Engineering Study for the Aeration Tank Upgrades** for the Authority; and

**WHEREAS**, said services are recognized as "professional services" as same shall be rendered by person(s) authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type of learning acquired by a prolonged formal course of specialized instruction and study, pursuant to and in accordance with N.J.S.A. 40A:11-2(6); and

**WHEREAS**, N.J.S.A. 40A:11-1, et seq. provides that a contract for professional engineering services may be awarded without competitive bidding as a "professional service"; and

**WHEREAS**, these services were solicited through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq. through a publicly advertised Request for Qualifications; and

**WHEREAS**, **CME Associates** has submitted a Statement of Qualifications and the Commissioners of the Authority previously determined by Resolution that **CME Associates** is competent, qualified and experienced to serve as the Authority's **Special Consulting Engineer**; and

**WHEREAS**, based on **CME Associates** Statement of Qualifications and prior history, the Authority issued a Request for Proposal ("RFP") to **CME Associates** dated October 29, 2014; and

**WHEREAS**, the RFP provided a scope of work that includes:

- preparation of an engineering study to define the scope of work and prepare an engineering opinion of probable construction costs for the proposed upgrades to Aeration tanks No. 7 thru 13;

**WHEREAS**, the RFP specified that the **Special Consulting Engineer** shall be required and obligated to indemnify the Authority and provide insurance required by the Authority; and

**WHEREAS**, the RFP specified that the proposal include a schedule of hourly billing rates; and

**WHEREAS**, in response to the RFP, **CME Associates** submitted to the Authority a proposal dated December 1, 2014 to provide the aforesaid professional engineering services to the Authority for an amount not to exceed the total sum of \$25,922.00 for the **Engineering Study for the Aeration Tank Upgrades**, which proposal has been reviewed and determined to be fair and reasonable by the Director of Water Pollution Control/Chief Engineer of the Authority; and

**WHEREAS**, **CME Associates** submitted to the Authority a proposal dated December 1, 2014 to serve as **Special Consulting Engineer**, which proposal has been reviewed by the Authority's Director of Water Pollution Control Division/Chief Engineer; and

**WHEREAS**, that proposal included attachments including hourly billing rates, Certificate of Liability Insurance naming the Authority as an additional insured, New Jersey Business Registration Certificate, Ownership Disclosure Statement, Affirmative Action Compliance Notice and Certificate of Employee Information Report; and

**WHEREAS**, the Authority has determined, based upon the foregoing, that it is necessary for its efficient operation to retain the services of **CME Associates** to serve as **Special Consulting Engineer** to the Authority; and

**WHEREAS**, the Authority desires to appoint and retain **CME Associates** to serve as **Special Consulting Engineer** for the **Engineering Study for the Aeration Tank Upgrades** to the Authority for an amount not to exceed \$25,922.00; and

**WHEREAS**, N.J.S.A. 40A:11-1, et seq. requires that the resolution authorizing the award of a contract for professional services and the contract itself be available for public inspection; and

**WHEREAS**, the Chief Financial Officer of the Authority has certified that funds are available for this purpose; and

**WHEREAS**, failure to ensure those continued operations and maintenance of the Authority's water pollution control assets would result in unacceptable threats to the health and safety of Bergen County residents, most immediately those in the Authority's sewer service district, which would be too large in scope to be handled by ordinary municipal and county entities; and

**WHEREAS**, it is the Authority's responsibility that its assets are safeguarded and maintained and that all actions are taken to insure the integrity of the operation of the Authority and the expenditure of ratepayer funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of Authority as follows:

1. That **CME Associates** shall be and is hereby appointed to serve as **Special Consulting Engineer** to the Authority for the **Engineering Study for the Aeration Tank Upgrades** for an amount not to exceed \$25,922.00.

2. The Chairman shall be and is hereby authorized to execute an agreement, similar in form and substance to the agreement on file at the Authority, by and between the Authority and **CME Associates** memorializing the scope of services and hourly billing rates to be paid for such services as is acceptable to the Authority, as evidenced by the Chairman's signature thereon.

3. A copy of this Resolution, and the agreement retaining **CME Associates** as **Special Consulting Engineer** executed pursuant to this Resolution, shall be placed on file and made available for public inspection in the office of the Executive Director upon execution by **CME Associates** and the Authority.

4. The total amount authorized to be paid pursuant to the contract herein awarded shall not exceed **\$25,922.00** without further action by the Board of Commissioners.

5. The Chief Financial Officer's Certification that funds are available shall be placed on file and made available for public inspection at the Authority and made a part hereof.

6. A notice of this contract award shall be published in the form prescribed by law.

7. The formal action(s) of the Commissioners of Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.



Richard Wierer  
Acting Secretary

**DATED: January 21, 2015**

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/21/2015  
RESOLUTION #: 15-2-004

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES  
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE X

FUNDS ARE NOT AVAILABLE \_\_\_\_\_

BUDGET ACCOUNT W-350-50400-000

VENDOR CME ASSOCIATES

CONTRACT NUMBER 15012101PS

REASON SPECIAL CONSULTING ENGINEER  
AERATION TANK UPGRADES

AMOUNT NOT TO EXCEED \$25,922.00

CONTRACT LENGTH UNTIL STUDY COMPLETION OR  
EXHAUSTION OF FUNDS

*Matthew M Carter*  
ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**WHEREAS**, the Bergen County Utilities Authority (the "Authority") has followed the fair and open process pursuant to N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

**WHEREAS**, on or about December 23, 2014 the Authority issued a Request For Qualifications for General Insurance, Health Insurance and Public Relations Consultants, and Third Party Administrators for Cafeteria Plan, Dental Plan, Health Benefits and Worker's Compensation in accordance with the requirements of N.J.S.A. 19:44A-20, et seq.; and

**WHEREAS**, the Authority received and opened Qualifications for the above listed positions on **January 14, 2015**; and

**WHEREAS**, pursuant to the Request For Qualifications, the Authority's Review Team conducted a review of the responses received and recommends that the firms listed below be deemed qualified for the following positions; and

**WHEREAS**, the Authority's Personnel and Administration Committee recommends that the firms listed below be deemed qualified for the following positions.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Bergen County Utilities Authority that the following firms be and are hereby qualified to render services on behalf of the Authority for the year of 2014:

**General Insurance Consultant**

Otterstedt Insurance Agency, Inc.  
Inservco Insurance Services, Inc.

**Health Insurance Consultant**

LaMendola Associates, Inc  
Doyle Alliance  
Aquarius Companies

**Public Relations Consultant**

Catania Consulting Group, Inc.

**Third Party Administrator for Cafeteria Plan Section 125**

Insurance Design Administrators

**Third Party Administrator for Dental Plan**

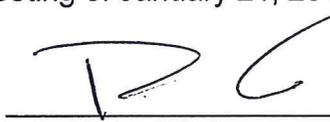
Delta Dental of New Jersey, Inc

**Third Party Administrators for Health Benefits**  
Insurance Design Administrators

**Third Party Administrator Workers Compensation/General Liability**  
Bergen Risk Managers, Inc.  
Inservco Insurance Services, Inc.

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.



Richard Wierer  
Acting Secretary

**Dated:            January 21, 2015**

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**BE IT RESOLVED** by the Commissioners of the Bergen County Utilities Authority that for FY/CY 2015 the Non-Bargaining Unit employees of the Authority shall be provided with the same percentage increase in base salary as provided to all bargaining unit employees effective January 1, 2015.

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.



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Richard Wierer  
Acting Secretary

**DATED:      January 21, 2015**

**BERGEN COUNTY UTILITIES AUTHORITY  
RESOLUTION**

**WHEREAS**, P.L. 2007, c. 311 et seq. provides for the awarding of Recycling Enhancement Tax entitlements by the Department of Environmental Protection to designate solid waste management districts to assist them in the preparation, revision and implementation of comprehensive solid waste management recycling plans; and

**WHEREAS**, The Bergen County Utilities Authority (the "Authority"), as planning and implementing agency for the Bergen County Solid Waste Management District, has made application for such financial assistance; and

**WHEREAS**, the application made by the Authority on behalf of the Bergen County Solid Waste Management District to the Commissioner of the New Jersey Department of Environmental Protection is for a **2014 Recycling Enhancement Act Tax Fund in the amount of \$564,300.00**; and

**WHEREAS**, upon approval of the foregoing application, the Authority proposes to utilize the funds derived from the **2014 Recycling Enhancement Act Tax Fund** to fund the Authority's Recycling Programs (the "Programs"); and

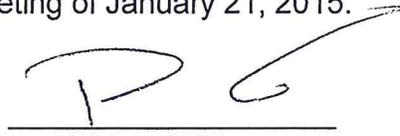
**WHEREAS**, the Authority, as planning and implementing agency for the Bergen County Solid Waste Management District, deems it in the best interest of the Authority's constituent municipalities and rate payers, to apply for the **2014 Recycling Enhancement Act Tax Fund** to fund its share of the costs of the Programs; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of The Bergen County Utilities Authority as follows:

1. The Chair shall be and is hereby authorized to execute an agreement by and between the Authority and the New Jersey Department of Environmental Protection for **the 2014 Recycling Enhancement Act Tax Fund** in the amount of **\$564,300.00** for the express purpose of funding solid waste services, to wit, the Programs;
2. The Authority does hereby hold the State of New Jersey, and its departments and agencies harmless from any damages, losses and claims which may arise directly or indirectly from the execution of the tax grant;
3. The Authority hereby accepts the terms and conditions set forth in the Recycling Enhancement Act and the guidelines promulgated under it;

4. The formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 21, 2015.

A handwritten signature in black ink, appearing to read 'R Wierer', is written above a horizontal line.

Richard Wierer  
Acting Secretary

**Dated: January 21, 2015**