

**BERGEN COUNTY UTILITIES AUTHORITY
MINUTES OF THE SPECIAL MEETING
AUGUST 18, 2015**

**In the matter of the Special Meeting of
The Bergen County Utilities Authority**

1. The **proof of meeting notice** calling the August 18, 2015 meeting was read into the record by Jaime Placek, General Counsel.

2. Roll Call:

COMMISSIONERS PRESENT:

Ronald Phillips, Chairman
Louis J. DeLisio, Vice Chairman
Catherine T. Bentz, Commissioner
Paul A. Juliano, Commissioner
Richard D. Schooler, Commissioner
George P. Zilocchi, Commissioner

ALSO PRESENT: Robert Laux, Executive Director
Richard Wierer, Deputy Executive Director
Authority Staff and Professional Consultants

3. Chairman Phillips opened the meeting to the public and asked if anyone present wished to be heard. No members of the public wished to speak. The meeting was closed to the public.

4. CONSTRUCTION & ENGINEERING COMMITTEE:

Resolution 15-2-049 – Authorize execution of a purchase order memorializing the Authority's entry into an agreement with GovDeals, Inc. for online auction of Authority Excess Personal Property on GovDeals.com. Motion to adopt the resolution was made by Commissioner Schooler and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

5. PERSONNEL & ADMINISTRATION COMMITTEE:

Resolution 15-3-007– Resolution to appoint Dominic L. DiSalvo, P.E. as Director of Engineering and approval of a five year employment agreement between the Authority and Dominic L. DiSalvo, P.E. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

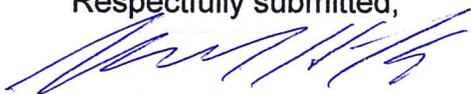
6. Chairman Phillips announced a short recess to allow time for the Board Secretary to prepare minutes of this Special Meeting.

BERGEN COUNTY UTILITIES AUTHORITY
Minutes of the Special Meeting
August 18, 2015

7. Chairman Phillips announced the Special Meeting would reconvene.
8. The Secretary then distributed proposed minutes of the August 18, 2015 Special Meeting for review by the Commissioners.
9. Move to approve the Minutes of the Special Meeting of August 18, 2015 as distributed by the Secretary, such minutes to include this motion approving the minutes, without the requirement of further review or approval at a subsequent Special Meeting. Motion to adopt the Minutes of the Special Meeting August 18, 2015 was made by Commissioner DeLisio and second by Commissioner Schooler and was unanimously carried.
10. Upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

Resolution #	15-2-049	15-3-007
Chairman Phillips	Y	Y
Comm. Bentz	Y	Y
Comm. Cassella	-	-
Comm. DeLisio	Y	Y
Comm. Juliano	Y	Y
Comm. Lorenzo	-	-
Comm. Schooler	Y	Y
Comm. Zilocchi	Y	Y

Y = Yes
R = Recuse
A = Abstain
N = No
- = Absent

Respectfully submitted,

Michael Henwood
Secretary

August 18, 2015

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, the Bergen County Utilities Authority (the "Authority") has determined that surplus items, including but not limited to Three Vehicles, Generator with Caterpillar D334 Engine and Four Gardner Denver Gas Compressors are property no longer needed for public use; and

WHEREAS, the State of New Jersey permits the sale of surplus property no longer needed for public use through the use on an online auction services, pursuant to the Local Unit Electronic Technology Pilot Program and Study Act, P.L. 2001, c.30; and

WHEREAS, the Authority has the property listed in **Schedule A**, attached hereto and incorporated herein, and desires to sell this property online.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority, as follows:

1. The Executive Director, or his designee, shall be and is hereby authorized to execute a purchase order memorializing the Authority's entry into an agreement with GovDeals, Inc. for the online auction of Authority Excess Personal Property on GovDeals.com for the sale of excess personal property, upon terms and conditions as follows:

- | | |
|----------------------|---|
| Online Auction Site: | www.govdeals.com |
| Length of Auction: | 10 Days. |
| Auction Fees: | 7.5% of the winning bid amount, paid through proceeds of the sale. |
| Shipping: | All shipping arrangements and shipping costs are the responsibility of the buyer.
Item pickup on location: Foot of Empire Blvd, Moonachie, NJ 07074. |
| Possession: | Within 10 business days (excluding holidays) of winning bid and at pickup location. |
| Other Terms: | All items are being sold "as is, where is". |

15-2-049

Payment by the bidder must be submitted to the Bergen County Utilities Authority within 5 business days (excluding holidays) of winning the bid. Pickup of items auctioned must be made within 10 business days (excluding holidays) of winning bid unless other arrangements have been made prior.

2. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of August 18, 2015.



Michael Henwood
Secretary

Dated: August 18, 2015

15-2-049

Schedule A

1. **Auction 1:** Four Gardner Denver Gas Compressors
Bid Start: To Be Determined upon Advertisement
Bid Stop:

2. **Auction 2:** Generator with Caterpillar D334 Engine
Bid Start: To Be Determined upon Advertisement
Bid Stop:

3. **Auction 3:** Three Vehicles:
Vehicle 1 – 2004 Chevy Impala Vin # 2G1WF52E249395060
Vehicle 2 – 2002 Ford F-250 Vin # 1FTNX21L92EC78942
Vehicle 3 – 2003 Jeep Liberty Sport Vin # 1J4GL48K93W574983

Bid Start: To Be Determined upon Advertisement
Bid Stop:

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, the Authority serves as a body politic and corporate constituting a political subdivision of the State of New Jersey, existing under and by virtue of N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority is authorized to appoint and employ full or part-time, a secretary, an executive director, [and] managerial personnel...as the Authority may determine necessary for its efficient operations, and shall determine their qualifications, terms of office, duties, compensation and enter into contracts therefor, for periods not to exceed five (5) years, as it determines necessary; and

WHEREAS, the Authority's office of **Director of Engineering** is currently vacant; and

WHEREAS, the Authority's current Chief Engineer/Director of Water Pollution Control has expressed his intention to retire effective on or before Dec. 31, 2015;

WHEREAS, the Authority has advertised and interviewed candidates for the position of **Director of Engineering**; and

WHEREAS, the Commissioners of the Authority consider **Dominic L. DiSalvo, P.E.** as competent and qualified to serve as the Authority's **Director of Engineering** for a five (5) year period commencing upon the approval by the County Executive of the minutes of the meeting of August 18, 2015 or 10 days after the copy of the minutes shall have been delivered to the County Executive, as provided for pursuant to N.J.S.A. 40:14B-14(b), whichever occurs earlier, at an initial annual compensation of **\$139,000.00**, plus the following annual step increases:

- a. January 1, 2016 through December 31, 2016, an increase of 2% over his annual base salary as of December 31, 2015; and
- b. January 1, 2017 through December 31, 2017, an increase of 2% over his annual base salary as of December 31, 2016; and
- c. January 1, 2018 through December 31, 2018, an increase of 2% over his annual base salary as of December 31, 2017; and
- d. January 1, 2019 through December 31, 2019, an increase of 2% over his annual base salary as of December 31, 2018; and
- e. January 1, 2020 through December 31, 2020, an increase of 2% over his annual base salary as of December 31, 2019; and

WHEREAS, the Commissioners of the Authority deem it appropriate that, as an emolument of compensation for the office of **Director of Engineering, Dominic L. DiSalvo, P.E.** shall be entitled to receive such benefits as the Authority confers upon its unionized employees; and

WHEREAS, the terms and conditions of the appointment herein shall be and they are hereby subject to the availability and appropriation annually of sufficient funds as may be required to meet any extended obligation contained herein; and

WHEREAS, the Authority concludes that the appointment contemplated herein shall be and is hereby determined to be necessary for the efficient operations of the Authority;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of The Bergen County Utilities Authority as follows:

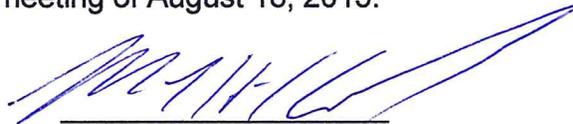
1. **Dominic L. DiSalvo, P.E.** shall be and is hereby appointed to serve as **Director of Engineering** of the Authority for a five (5) year period commencing upon the approval by the County Executive of the minutes of the meeting of August 18, 2015 or 10 days after the copy of the minutes shall have been delivered to the County Executive, as provided for pursuant to N.J.S.A. 40:14B-14(b), whichever occurs earlier, in accordance with an agreement to be approved by Counsel, setting forth the compensation to be paid as provided for herein and summarizing the scope of services, in such final form as is acceptable to the Authority, as evidenced by the Chairman's signature thereon.

2. The Chairman is hereby authorized to execute an agreement with **Dominick L. DiSalvo, P.E.**, for his services as **Director of Engineering**, for the salary and terms described above, in form and substance to be approved by Counsel, setting forth the compensation to be paid as provided for herein and summarizing the scope of services, in such final form as is acceptable to the Authority, as evidenced by the Chairman's signature thereon.

3. Any and all resolutions, appointments, engagements and/or agreements inconsistent herewith shall, to the extent of their inconsistency, be and the same are hereby superseded, and this resolution shall serve as authorization to implement the terms hereof.

4. The formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of August 18, 2015.



Michael Henwood
Secretary

Dated: August 18, 2015