

**BERGEN COUNTY UTILITIES AUTHORITY
MINUTES OF THE REGULAR MEETING
JANUARY 25, 2018**

**In the matter of the 466th Regular Meeting of
The Bergen County Utilities Authority**

1. The **proof of meeting notice** calling the January 25, 2018, meeting was read into the record by Michael Henwood, Board Secretary.

2. Roll Call:

COMMISSIONERS PRESENT:

Ronald Phillips, Chairman
Louis J. DeLisio, Vice Chairman
Catherine T. Bentz, Commissioner
Daniel Gumble, Commissioner
Paul A. Juliano, Commissioner
Thomas S. Kelley, Commissioner
Peter C. Massa, Jr. Commissioner
Jon Warms, Commissioner

ALSO PRESENT: Robert E. Laux, Executive Director
Richard D. Wierer, Deputy Executive Director
Authority Staff and Professional Consultants

3. Motion that the Minutes covering the December 21, 2017 Work Session be approved was moved by Commissioner Kelley and Seconded by Commissioner DeLisio and was carried. Commissioner Gumble and Commissioner Kelley abstained.

4. Chairman Phillips opened the meeting to the public and asked if anyone present wished to be heard. The meeting was closed to the public.

5. FINANCE AND LEGAL COMMITTEE:

Resolution 18-1-001 - Approve bills and the claims supported by vouchers totaling \$6,700,021.05 for the month of January and authorize the Acting Treasurer to issue the necessary checks therefor, and to charge the accounts indicated, all as more fully set forth on the Acting Treasurer's check list. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-1-002 - Authorize acceptance of Qualifications of firms pursuant to N.J.S.A. 19:44A-20 et seq. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-1-003 - Designation of Acting Treasurer as the Authority's Public Agency Compliance Officer Pursuant to N.J.S.A. 17:27-3.5. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-1-004 - Adoption of Cash Management Plan. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-1-005 - Authorize execution of an Agreement by and between the Bergen County Utilities Authority and the Tyler Technologies, Inc. for Enterprise Resource Planning System Software and Services. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-1-006 - Ratify and Approve Financial Actions directed by Mathew McCarter, Acting Treasurer, during the month of December 2017. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

6. CONSTRUCTION & ENGINEERING COMMITTEE:

Resolution 18-2-001 – Authorize acceptance of Qualifications of firms pursuant to N.J.S.A. 19:44A-20 et seq. Pursuant to N.J.S.A. 40A:11-5(3). Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-2-002 - Authorize re-advertisement and rebid of Contract 18-01 – Furnish and Deliver Jenbacher Service and Parts (Two (2) Year with Two (2) – One (1) Year Options). Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-2-003 - Award Contract No. 18-02 to Electronic Risks Consultants, Inc. – Perkin Elmer Maintenance Contract (two (2) Years). Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-2-004 - Award Purchase Order Contract on Requisition No. 107441-17 to Kaman Industrial Technologies Corporation – Purchase of Bearings for Main Pumps No. 5 and No. 6 in Pump Building No. 2. Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-2-005 - Exercise second and final (1) year option - Contract 16-04 to J. Fletcher Creamer & Son, Inc. – Annual Buried Infrastructure On-Call Sewer Repair/Replacement Work (One (1) Year with Two (2) One (1) Year Options). Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-2-006 - Award Contract on Requisition No. 107225-17 to Standard Aero Inc. – Quarterly Inspection of Three (3) Turbine Engines. Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-2-007 - Authorize Purchase of Forklift from Modern Group Ltd., under Cooperative Purchase NJPA Contract No. 101816HCE. Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner DeLisio. A roll call was taken and the resolution was adopted as reflected in these minutes.

7. PERSONNEL & ADMINISTRATION:

Resolution 18-3-001- Authorize acceptance of Qualifications of firms pursuant to N.J.S.A. 19:44A-20 et seq. Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner Warms. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 18-3-002- Establish Title – Manager, Fleet Services, UUAЕ. Motion to adopt the resolution was made by Commissioner Juliano and Seconded by Commissioner Warms. A roll call was taken and the resolution was adopted as reflected in these minutes.

8. STRATEGIC PLANNING

Resolution 18-6-001- Authorize execution of an Intergovernmental Agreement by and between the Bergen County Utilities Authority and the Borough of Teterboro providing for Certified Recycling Professional services. Motion to adopt the resolution was made by Commissioner Warms and Seconded by Commissioner Kelley. A roll call was taken and the resolution was adopted as reflected in these minutes.

9. Chairman Phillips announced a short recess to allow time for the Board Secretary to prepare minutes of this Regular Meeting.

BERGEN COUNTY UTILITIES AUTHORITY
Minutes of the Regular Meeting
January 25, 2018

10. Chairman Phillips announced the Regular Meeting would reconvene.

11. The Board Secretary then distributed proposed minutes of the January 25, 2018 Regular Meeting for review by the Commissioners.

12. Motion to approve the Minutes of the Regular Meeting January 25, 2018 as distributed by the Secretary, such minutes to include this motion approving the minutes, without the requirement of further review or approval at a subsequent Regular Meeting. Motion to adopt the Minutes of the Regular Meeting January 25, 2018 was made by Commissioner Massa and Seconded by Commissioner Bentz and was unanimously carried.

13. Upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

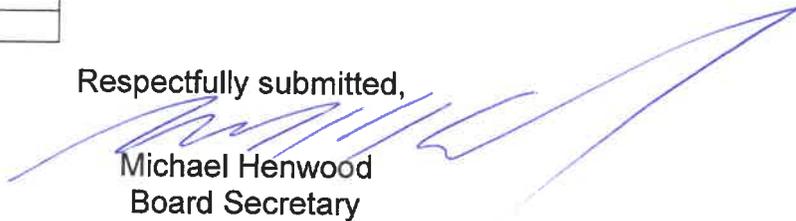
Resolution #	18-1-001	18-1-002	18-1-003	18-1-004	18-1-005	18-1-006	18-2-001
Chairman Phillips	Y	Y	Y	Y	Y	Y	Y
V. Chair. DeLisio	Y	Y	Y	Y	Y	Y	Y
Comm. Bentz	Y	Y	Y	Y	Y	Y	Y
Comm. Bonaventuro	-	-	-	-	-	-	-
Comm. Gumble	Y	Y	Y	Y	Y	Y	Y
Comm. Juliano	Y	Y	Y	Y	Y	Y	Y
Comm. Kelley	Y	Y	Y	Y	Y	Y	Y
Comm. Massa, Jr.	Y	Y	Y	Y	Y	Y	Y
Comm. Warms	Y	Y	Y	Y	Y	Y	Y

Resolution #	18-2-002	18-2-003	18-2-004	18-2-005	18-2-006	18-2-007	18-3-001
Chairman Phillips	Y	Y	Y	Y	Y	Y	Y
V. Chair. DeLisio	Y	Y	Y	Y	Y	Y	Y
Comm. Bentz	Y	Y	Y	Y	Y	Y	Y
Comm. Bonaventuro	-	-	-	-	-	-	-
Comm. Gumble	Y	Y	Y	Y	Y	Y	Y
Comm. Juliano	Y	Y	Y	Y	Y	Y	Y
Comm. Kelley	Y	Y	Y	Y	Y	Y	Y
Comm. Massa, Jr.	Y	Y	Y	Y	Y	Y	Y
Comm. Warms	Y	Y	Y	Y	Y	Y	Y

Resolution #	18-3-002	18-6-001
Chairman Phillips	Y	Y
V. Chair. DeLisio	Y	Y
Comm. Bentz	Y	Y
Comm. Bonaventuro	-	-
Comm. Gumble	Y	Y
Comm. Juliano	Y	Y
Comm. Kelley	Y	Y
Comm. Massa, Jr.	Y	Y
Comm. Warms	Y	Y

Y = Yes
R = Recuse
A = Abstain
N = No
- = Absent

Respectfully submitted,



Michael Henwood
Board Secretary

Date: January 25, 2018

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, the Bergen County Utilities Authority (the "Authority") has followed the fair and open process pursuant to N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, on or about December 18, 2017 the Authority issued a Request For Qualifications for Appraisal Services, Auditor, Bond Counsel, Bond Underwriters, Financial Consultant, Grants/Government Services Consultant, Legal Services, and Title Services in accordance with the requirements of N.J.S.A. 19:44A-20, et seq.; and

WHEREAS, the Authority received and opened Qualifications for the above listed positions on **January 12, 2018**; and

WHEREAS, pursuant to the Request For Qualifications, the Authority's Review Team conducted a review of the responses received and recommends that the firms listed below be deemed qualified for the following positions; and

WHEREAS, the Authority's Finance & Legal Committee recommends that the firms listed below be deemed qualified for the following positions.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Bergen County Utilities Authority that the following firms be and are hereby qualified to render services on behalf of the Authority for the year of 2018:

Appraisal Services

McNerney & Associates, Inc.

Auditor

Lerch, Vinci & Higgins, L.L.P.

Bond Counsel

McManimon, Scotland & Baumann, L.L.C.
Parker McCay
Waters, McPherson, McNeill
Gibbons, P.C.

Bond Underwriters

NW Capital Markets Inc.
Stifel Nicolaus & Co.

Financial Consultant

Acacia Financial Group, Inc.
NW Financial Group, L.L.C.

Grants/Government Services Consultant

Gibbons, P.C.

Legal Services

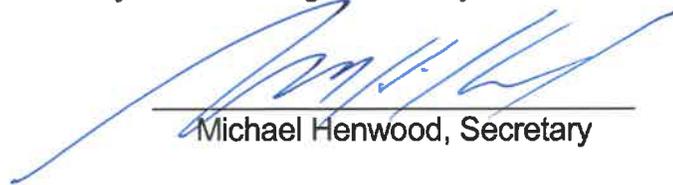
Kaufman, Semeraro & Leibman, L.L.P.
Price, Meese, Shulman & D'Arminio
Rubenstein, Meyerson, Fox, Mancinelli, Conti, & Bern, P.A.
Marinello & Marinello, P.C.
Florio, Perrucci, Steinhardt & Fader, L.L.C.
Chasan, Lamparello, Mallon & Cappuzzo, P.C.
Weber Dowd Law, L.L.C.
Grace Malmero & Associates, L.L.P.
Eric M. Bernstein & Associates

Title Services

Main Street Title

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood, Secretary

Dated: January 25, 2018

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

BE IT RESOLVED, by the Commissioners of The Bergen County Utilities Authority that Mathew McCarter, the Authority's Acting Treasurer, shall be and is hereby appointed to serve as the Authority's **Public Agency Compliance Officer** to perform the requisite duties associated with such title, as set forth in N.J.A.C. 17:27-3.5, at no additional compensation, to administer and/or implement Chapter 127, P.L. 1975, and the rules and regulations promulgated thereunder, as amended, effective immediately, for the calendar year 2018, until a successor is appointed and/or qualified to serve, or at the pleasure of the Authority, whichever shall earliest occur;

BE IT FURTHER RESOLVED that the Executive Director shall be and he is hereby directed to provide the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance Audit Unit, EEO Monitoring Program, with the telephone number, facsimile and E-mail address of Mathew McCarter's designation as **Public Agency Compliance Officer**; and

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Board Secretary

DATED: January 25, 2018

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, N.J.S.A. 40:5:14 requires the governing body of each local authority to cause the adoption of a **Cash Management Plan**; and

WHEREAS, in accordance with N.J.S.A. 40:5-14, the Acting Chief Financial Officer/Treasurer has developed a **Cash Management Plan** for use by the Authority, a copy of which is on file at the Authority; and

WHEREAS, the Commissioners of the Authority have reviewed the **Cash Management Plan** prepared by the Authority's Acting Chief Financial Officer/Treasurer and desire to continue its usage during 2018; and

WHEREAS, the implementation and usage of the Authority's **Cash Management Plan** is necessary for the efficient operation of the Authority;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of The Bergen County Utilities Authority as follows:

1. The Commissioners of the Authority do hereby approve the continued use of the Authority's **Cash Management Plan** prepared by the Acting Chief Financial Officer/Treasurer.

2. The formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Board Secretary

DATED: January 25, 2018

Cash Management Plan

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Bergen County Utilities Authority, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to ensure the safety, liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Bergen County Utilities Authority, New Jersey:

- Current Funds/Current Accounts
- Construction Funds/Construction Accounts
- Trust Funds/Trust Accounts
- Bond Service Funds/Bond Service Account
- Bond Reserve Funds/Bond Reserve Account
- Revenue Funds/Revenue Accounts
- General Funds/General Accounts
- Renewal and Replacement Funds/Renewal and Replacement Accounts

The custodian of the accounts shall be the Chief Financial Officer. All disbursements shall be made by checks signed by three authorized signatures.

- Chairman
- Executive Director
- Chief Financial Officer

III. DESIGNATION OF OFFICIALS OF THE BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZED TO MAKE DEPOSITS OF INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the fund referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such official of the Bergen County Utilities Authority is directed to

supply all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

Any banks chartered under the laws of the State of New Jersey and/or the laws of the United States of America and authorized to transact business in the State of New Jersey are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan.

All such depositories shall acknowledge in writing receipt of this plan by sending a copy of such acknowledgment to the Designated Official referred to in Section III above.

V. PERMISSIBLE INVESTMENTS

A Investments shall be limited by the express authority of the Local Fiscal Affairs Law, N.J.S.A. 40A:5:15.1 and except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
 1. the custody of collateral is transferred to a third party;
 2. the maturity of the agreement is not more than 30 days;
 3. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
- (9) a master repurchase agreement providing for the custody and security of collateral is executed.

For the purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which is rated by a nationally recognized statistical rating organization.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec 270.2a.7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions, cannot reasonably be expected at the time of interest rate adjustment, to have market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchases or redemption, has been registered continuously for a period of at least two years pursuant to Section 9 of P.L. 1967 c.9 (C49:3-56) and has a least \$25 Million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposits or Permitted Investment involves a document or security which is not physically held by the Bergen County Utilities Authority, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institutions shall provide for the designation of such investments in the name of the Bergen County Utilities Authority to assure that there is no unauthorized use of the funds or the Permitted Investments of Deposits. Purchase of any Permitted Investments that involve Securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Bergen County Utilities Authority or by a third party custodian prior to or upon the release of the Bergen County Utilities Authority funds.

To assure that all parties with whom the Bergen County Utilities Authority deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

VII. REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official referred to in Section III hereof shall supply to the Board of Commissioners of the Bergen County Utilities Authority a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- a. The name of any institution holding funds of the Bergen County Utilities Authority as a Deposit or a Permitted Investment.
- b. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- c. The class or type of securities purchased or Deposits made.
- d. The book value of such Deposits or Permitted Investments.
- e. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- f. The fees incurred to undertake such Deposits or Permitted Investments.
- g. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- h. All other information which may be deemed reasonable from time to time by the Board of Commissioners of the Bergen County Utilities Authority.

VIII. PAYMENT PROCEDURE – WIRE TRANSFER

Payment of certain claims and the funding of various accounts requires payment be made by wire transfer.

The Treasurer/Chief Financial Officer or his designee shall verify the validity of the transaction and be authorized to perform the wire transfer.

If the wire transfer is made by the designee the Treasurer/Chief financial Officer shall subsequently review and approve the wire transfer.

IX. TERM OF PLAN

This Plan shall be in effect from February 1, 2018 to January 31, 2019. Attached to this Plan is a resolution adopted by the Bergen County Utilities Authority Board of Commissioners approving this plan for such a period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Bergen County Utilities Authority Board of Commissioners, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, the operation and maintenance of an effective and efficient water pollution control system represents a vital responsibility of government that is essential to ensuring the health, safety, and welfare of those whose daily life activities depend on such a system; and

WHEREAS, the Bergen County Utilities Authority (“Authority”) plays an important role in providing these essential services within the Authority’s sewer service district, which is comprised of fifty-two (52) municipalities in the County of Bergen serving approximately 575,000 people; and

WHEREAS, the Authority currently has a separate and outdated Financial Information System (“FIS”) and Computerized Maintenance Management System (“CMMS”); and

WHEREAS, the Authority has elected to replace the current FIS and CMMS with an Enterprise Resource Planning System to provide the Authority with a fully integrated financial, purchasing, inventory, asset management and maintenance management system; and

WHEREAS, the Authority has elected to commence the procurement of **Enterprise Resource Planning System Software and Services (“ERP”)**; and

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. (the “LPCL”), provides an alternative to the competitive bidding processes under certain circumstances by utilizing a contracting procedure referred to as “competitive contracting”; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1(a), the purchase or licensing of proprietary computer software designed for contracting unit purposes are eligible for the competitive contracting process; and

WHEREAS, the Board of Commissioners of the Authority, by Resolution 16-1-029 adopted August 25, 2016, authorized the Authority to utilize the competitive contracting process of the LPCL to procure the **ERP**; and

WHEREAS, on May 1, 2017, the Authority issued a Request for Proposals (“RFP”) for the **ERP** pursuant to the competitive contracting process of the LPCL, N.J.S.A. 40A:11-4.5, from qualified and experienced **ERP** vendors; and

WHEREAS, on July 11, 2017, the Authority received proposals submitted in response to the RFP from six (6) vendors; and

WHEREAS, the proposals were reviewed and evaluated by the Authority's Special Consulting Engineer, ARCADIS US, Inc., in accordance with the requirements of the RFP and the requirements of the competitive contracting process set forth in the LPCL; and

WHEREAS, based on this review, an Evaluation and Recommendation Report dated December 2017 (the "Report") was prepared by the Authority's Special Consulting Engineer, ARCADIS US, Inc., and submitted by ARCADIS US, Inc. to the Board of Commissioners of the Authority in accordance with the requirements of the LPCL; and

WHEREAS, as set forth in the Report, ARCADIS US, Inc. recommends that the Authority award the **ERP** contract to Tyler Technologies, Inc. for the reasons set forth in the Report; and

WHEREAS, the Board of Commissioners of the Authority, based upon and in accordance with the Report and the recommendations of ARCADIS US, Inc. set forth and contained therein, desires to award the **ERP** contract to Tyler Technologies, Inc.; and

WHEREAS, the Acting Treasurer of the Authority has certified that funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. Tyler Technologies, Inc. shall be and is hereby retained by the Authority to provide **Enterprise Resource Planning System Software and Services** to the Authority for an amount not to exceed the total sum of \$ 1,092,570.00, without further approval of the Commissioners of the Authority.

2. The Chairman shall be and he is hereby authorized to execute a contract by and between the Authority and Tyler Technology, Inc. memorializing the scope of the **Enterprise Resource Planning System Software and Services** to be provided to and performed by Tyler Technology, Inc. for the Authority, and the compensation to be paid therefore by the Authority to Tyler Technology, Inc. pursuant to this Resolution, in final form acceptable to the Chairman and satisfactory to the Authority, as evidenced by the Chairman's signature thereon.

3. A copy of this Resolution and the contract retaining Tyler Technologies, Inc. to provide **Enterprise Resource Planning System Software and Services** to the Authority pursuant to this Resolution shall be placed on file and made available for public inspection in the Office of the Executive Director, upon execution by Tyler Technologies, Inc. and the Authority.

4. The Acting Treasurer's Certification that funds are available shall be placed on file and made available for public inspection at the Authority and made a part hereof.

5. A notice of this contract award shall be published in the form prescribed by law.

6. The formal action(s) of the Commissioners of Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Secretary

DATED: January 25, 2018

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/25/2018

RESOLUTION #: 18-1-005

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

X

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

2018 BOND ISSUE

VENDOR

TYLER TECHNOLOGIES, INC.

CONTRACT NUMBER

18012501

REASON

PROVIDE ENTERPRISE RESOURCE PLANNING
SYSTEM SOFTWARE AND SERVICES

AMOUNT

\$1,092,570.00

CONTRACT LENGTH

TO COMPLETION

Matthew McAten
ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority that the Financial Actions directed by Mathew McCarter, Acting Treasurer, during the month of December 2017 be and are hereby ratified and approved.

1. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of *N.J.S.A. 40:14B-14(b)*.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Board Secretary

Dated: January 25, 2018

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, the Bergen County Utilities Authority (the "Authority") has followed the fair and open process pursuant to N.J.S.A. 19:44A-20 et seq. for receiving requests for qualifications; and

WHEREAS, on or about December 18, 2017 the Authority issued a Request for Qualifications for Consulting Engineers, Energy Services Consultants and Construction Management Services Consultants in accordance with the requirements of N.J.S.A. 19:44A-20 et. seq.; and

WHEREAS, the Authority received and opened Qualifications for the above listed positions on **January 12, 2018**; and

WHEREAS, pursuant to the Request for Qualifications, the Authority's review team conducted a review of the responses received and recommends that the firms listed below be deemed qualified to provide the following services; and

WHEREAS, the Authority's Construction & Engineering Committee recommends that the firms listed below be deemed qualified to provide said services.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority that the following firms be and are hereby qualified to render the following services on behalf of the Authority for the year of 2018.

CONSULTING ENGINEERS

Alaimo Group Consulting Engineers
Boswell Engineering
CME Associates
Concord Engineering
Mott MacDonald
Arcadis US, Inc
Maser Consulting P.A.
Neglia Engineering Associates
Remington, Vernick and Arango Engineers
CDM Smith
HDR Consulting Engineers
Gannett Fleming
T&M Engineers
Maser Engineering
Aecom
Suburban Engineering
Black & Veatch

ENERGY SERVICES CONSULTANTS

Concord Engineering
Remington, Vernick and Arango Engineers
NW Financial Group, L.L.C.
Greener by Design
CDM Smith
Premier Energy
EMEX
Aecom
PS&S
Black & Veatch

CONSTRUCTION MANAGEMENT SERVICES CONSULTANTS

Alaimo Group Consulting Engineers
Boswell Engineering
Arcadis US, Inc
Neglia Engineering Associates
Remington, Vernick and Arango Engineers
CDM Smith
CME Associates
Mott McDonald
Maser Engineering
Morgan Construction Company
Aecom

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of *N.J.S.A. 40:14B-14b*.

I hereby certify the forgoing to be a true copy of the resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood, Secretary

Dated: January 25, 2018

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, on prior occasion, upon advertisement and pursuant to specifications, the Bergen County Utilities Authority (the "Authority") solicited bid proposals to **Furnish and Deliver Jenbacher Service and Parts (for a Two (2) Year Period with Two (2) One (1) Year Options)**, pursuant to and in accordance with **Contract No. 18-01**; and

WHEREAS, no bid proposals were received by the Authority on **January 11, 2018**, the date set forth in the Invitation to Bid for the receipt of bid proposals pursuant to and in accordance with **Contract No. 18-01**; and

WHEREAS, the Commissioners of the Authority are desirous of re-advertising for the solicitation of bid proposals for **Contract No. 18-01 (Rebid)**, pursuant to N.J.S.A. 40A:11-4, as an award of this contract is necessary for the efficient operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. The Executive Director, or his designee, shall be and is hereby authorized to re-advertise for the solicitation of bid proposals for **Contract No. 18-01 (Rebid) to Furnish and Deliver Jenbacher Service and Parts (for a Two (2) Year Period with Two (2) One (1) Year Options)**.

2. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Secretary

Dated: January 25, 2018

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, on prior occasion, upon advertisement and pursuant to specifications, the Bergen County Utilities Authority (the "Authority") solicited bid proposals for **Perkin Elmer Maintenance for a Two (2) Year Period**, pursuant to and in accordance with **Contract No. 18-02**; and

WHEREAS, the following sole bid proposal was received by the Authority on **January 11, 2017** for **Contract No.18-02**:

Vendor	Total Amount Bid for Two (2) Years
Electronic Risks Consultants, Inc. Whitehouse Station, NJ	\$57,850.00

; and

WHEREAS, the Authority's **Qualified Purchasing Agent** has reviewed the sole bid proposal received by the Authority and has recommended that **Electronic Risks Consultants, Inc.** be awarded **Contract No. 18-02** in accordance with N.J.S.A. 40:11-1 et seq., as the lowest complying and responsible bidder; and

WHEREAS, on the basis of the foregoing, the Authority has determined that **Electronic Risks Consultants, Inc.** constitutes the lowest complying and responsible bidder for **Contract No. 18-02**, in accordance with N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, publicly bid contracts are in compliance with the fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the award of this contract is necessary for the efficient operation of the Authority; and

WHEREAS, the Authority's Acting Treasurer has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. **Electronic Risks Consultants, Inc.** shall be and is hereby determined to be the lowest complying and responsible bidder for **Perkin Elmer Maintenance**, constituting **Contract No. 18-02** for a **Two (2) Year Period** for a total amount not to exceed the sum of **\$57,850.00** without further approval of the Commissioners of the Authority.

2. The Chairman shall be and is hereby authorized to execute a contract with **Electronic Risks Consultants, Inc.** of 456 Route 22 West, Whitehouse Station, NJ 08889 for **Perkin Elmer Maintenance**, constituting **Contract No.18-02** for a **Two (2) Year Period** for a total amount not to exceed the sum of **\$57,850.00** without further approval of the Commissioners of the Authority.

3. The bid security of all unsuccessful bidders, if any, shall be returned in accordance with N.J.S.A. 40A:11-1 et seq.

4. The Acting Treasurer's Certification that funds are available shall be maintained on file at the Authority and made a part hereof.

5. A notice of this contract award shall be published in the form prescribed by law.

6. A copy of this Resolution and the contract executed pursuant to this Resolution, along with Contract No. 18-02, shall be placed on file and made available for public inspection in the Office of the Executive Director upon execution by Electronic Risks Consultants, Inc. and the Authority.

7. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Secretary

Dated: January 25, 2018

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/25/2018

RESOLUTION #: 18-2-003

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

X

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

EQUIPMENT MAINTENANCE

W-240-56800-000

VENDOR

ELECTRONIC RISKS CONSULTANTS, INC.

CONTRACT NUMBER

18-02

REASON

MAINTENANCE SERVICE
FOR PERKIN ELMER
LABORATORY INSTRUMENTS

AMOUNT

\$57,850.00

CONTRACT LENGTH

FEBRUARY 1, 2018 TO JANUARY 31, 2020


ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, on prior occasion, upon advertisement on the website of the Bergen County Utilities Authority (the "Authority") and pursuant to specifications, the Authority solicited bid proposals for **Bearings for Main Pumps #5 & #6 in Pump Building #2**, pursuant to and in accordance with **Requisition No. 107441-17**; and

WHEREAS, the following proposals were received by the Authority on **December 17, 2017** for **Requisition No. 107441-17**:

Vendor	Total Bid Price
Kaman Industrial Technologies Corporation Hillside, NJ	\$17,439.51
Cangro Industries, Inc. Clifton, NJ	\$21,452.16

; and

WHEREAS, this procurement item is below the Authority's bid threshold of \$40,000.00; and

WHEREAS, this contract has been solicited through a fair and open process and it was publicly advertised and opened pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Authority's **Qualified Purchasing Agent** has reviewed the bid proposals and has recommended that **Kaman Industrial Technologies Corporation** should be awarded **Requisition No.107441-17** as the lowest complying and responsible vendor, as defined under N.J.S.A. 40A:11-2 and allowable under the fair and open process pursuant to N.J.S.A. 19:44A-20.4; and

WHEREAS, on the basis of the foregoing, the Authority has determined that the proposal from **Kaman Industrial Technologies Corporation** constitutes the lowest complying and responsible proposal for **Requisition No. 107441-17**, in accordance with N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the award of this contract is necessary for the efficient operation of the Authority; and

WHEREAS, the Authority's Acting Treasurer has certified that funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. The proposal of **Kaman Industrial Technologies Corporation** in the sum of \$17,439.51 shall be and is hereby determined to be the lowest complying and responsible proposal for **Bearings for Main Pumps #5 & #6 in Pump Building #2**, constituting **Requisition No.107441-17**, for the total sum of **\$17,439.51**.
2. The Executive Director shall be and is hereby authorized to execute a contract with **Kaman Industrial Technologies Corporation of 502 Bloy Street, Hillside, NJ 07205** for **Bearings for Main Pumps #5 & #6 in Pump Building #2**, constituting **Requisition No. 107441-17** for the total sum of **\$17,439.51**.
3. The Acting Treasurer's Certification that funds are available shall be maintained on file at the Authority and made a part hereof.
4. A notice of this contract award shall be published in the form prescribed by law.
5. A copy of this Resolution and the contract executed pursuant to this Resolution, along with **Requisition No. 107441-17**, shall be placed on file and made available for public inspection in the office of the Executive Director upon execution by Kaman Industrial Technologies Corporation and the Authority.
6. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Secretary

Dated: January 25, 2018

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/25/2018
RESOLUTION #: 18-2-004

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE X

FUNDS ARE NOT AVAILABLE _____

BUDGET ACCOUNT PUMPS
W-550-61300-000

VENDOR KAMAN INDUSTRIAL TECHNOLOGIES
CORPORATION

CONTRACT NUMBER REQUISITION 107441-17

REASON BEARINGS FOR MAIN PUMPS #5 & #6 IN
PUMP BUILDING #2

AMOUNT \$17,439.51

CONTRACT LENGTH N/A

Matthew McCarty
ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, on prior occasion, upon advertisement and pursuant to specifications, the Bergen County Utilities Authority (the "Authority") solicited bid proposals for **Annual Buried Infrastructure On-Call Sewer Repair/Replacement Work – One (1) Year Contract with Two (2) One (1) Year Options**, pursuant to and in accordance with **Contract No. 16-04**; and

WHEREAS, by way of Resolution 16-2-015 adopted February 25, 2016 by the Board of Commissioners of the Authority, **J. Fletcher Creamer & Son Inc.** was determined to be the lowest complying and responsible bidder for **Annual Buried Infrastructure On-Call Sewer Repair/Replacement Work**, constituting **Contract No. 16-04** for a total contract price of \$160,510.00 for the initial year; and for the optional years for a total contract price of \$160,510.00 per optional year; and

WHEREAS, by way of Resolution 16-2-015 adopted February 25, 2016 by the Board of Commissioners of the Authority, the Chairman of the Board of Commissioners of the Authority was authorized to execute a contract with **J. Fletcher Creamer & Son Inc.** for **Annual Buried Infrastructure On-Call Sewer Repair/Replacement Work**, constituting **Contract No. 16-04** for a total contract price of **\$160,510.00** for the initial **One (1) Year Period**; and

WHEREAS, pursuant to the bid specifications of **Contract No. 16-04**, the Authority, by Resolution 17-2-004 adopted January 26, 2017 by the Board of Commissioners of the Authority, previously exercised the initial **One (1) Year Option** of **Contract No. 16-04** and the Authority has the option to exercise the second **One (1) Year Option** and extend the contract for **Annual Buried Infrastructure On-Call Sewer Repair/Replacement Work** with **J. Fletcher Creamer & Son Inc.** for an additional **One (1) Year Period** in the total sum of **\$160,510.00** for the second option year, **Year Three (3)** of **Contract No. 16-04**; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15(44) the Authority finds **J. Fletcher Creamer & Son Inc.** has performed **Contract No. 16-04** for **Annual Buried Infrastructure On-Call Sewer Repair/Replacement Work** in an effective and efficient manner; and

WHEREAS, exercising the second **One (1) Year Option** of **Contract No. 16-04** to **J. Fletcher Creamer & Son Inc.** for **Annual Buried Infrastructure On-Call Sewer Repair/Replacement Work** is necessary for the efficient operation of the Authority; and

WHEREAS, the Acting Treasurer of the Authority has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. The Executive Director shall be and he is hereby authorized to execute a contract with **J. Fletcher Creamer & Son Inc.** for **Annual Buried Infrastructure On-Call Sewer Repair/Replacement Work**, pursuant to and in accordance with **Contract No. 16-04**, which exercises the second **One (1) Year Option** by the Authority to extend the contract for an

18-2-005

additional **One (1) Year Period** (commencing March 1, 2018 and expiring February 28, 2019) for the total sum of **\$160,510.00**.

2. All other terms of **Contract No. 16-04** shall remain in full force and effect without modification.

3. The Acting Treasurer's Certification that funds are available shall be on file at the Authority and made a part hereof.

4. A notice of this contract award shall be published in the form prescribed by law.

5. A copy of this Resolution and the Contract executed pursuant to this Resolution, along with Contract No. 16-04, shall be placed on file and made available for public inspection in the Office of the Executive Director upon execution by J. Fletcher Creamer & Son Inc. and the Authority.

6. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Secretary

Dated: January 25, 2018

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/25/2018

RESOLUTION #: 18-2-005

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

X

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

EMERGENCY REPAIRS
W-220-52400-000

VENDOR

J. FLETCHER CREAMER & SON INC.

CONTRACT NUMBER

16-04, SECOND ONE YEAR OPTION

REASON

ANNUAL BURIED INFRASTRUCTURE ON-CALL
SEWER REPAIR/REPLACEMENT WORK

AMOUNT

\$160,510.00

CONTRACT LENGTH

MARCH 1, 2018 TO FEBRUARY 28, 2019


ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, on prior occasion, upon advertisement on the website of the Bergen County Utilities Authority (the "Authority") and pursuant to specifications, the Authority solicited bid proposals for **Quarterly Inspection of Turbines**, pursuant to and in accordance with **Requisition No. 107255-17**; and

WHEREAS, the following sole proposal was received by the Authority on **January 17, 2018** for **Requisition No. 107255-17**:

<u>Vendor</u>	<u>Total Amount Bid</u>
Standard Aero Inc. Winnipeg, Canada	\$25,020.00

; and

WHEREAS, this procurement item is below the Authority's bid threshold of \$40,000.00; and

WHEREAS, this contract has been solicited through a fair and open process and it was publicly advertised and opened pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Authority's **Qualified Purchasing Agent** has reviewed the sole bid proposal and has recommended that **Standard Aero Inc.** should be awarded **Requisition No.107255-17** as the lowest complying and responsible vendor, as defined under N.J.S.A. 40A:11-2 and allowable under the fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, on the basis of the foregoing, the Authority has determined that the proposal from **Standard Aero Inc.** constitutes the lowest complying and responsible proposal for **Requisition No. 107255-17**, in accordance with N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the award of the contract is necessary for the efficient operation of the Authority; and

WHEREAS, the Authority's Acting Treasurer has certified that funds are available for this purpose.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. The proposal of **Standard Aero Inc.** in the sum of **\$25,020.00** shall be and is hereby determined to be the lowest complying and responsible proposal for **Quarterly Inspection of Turbines** constituting **Requisition No.107255-17** for the total sum of **\$25,020.00**.

2. The Executive Director shall be and is hereby authorized to execute an agreement with **Standard Aero Inc. of 33 Alle Dyne Road, Winnipeg, Manitoba, Canada R3H1A1** for **Quarterly Inspection of Turbines**, constituting **Requisition No. 107255-17** for the total sum of **\$25,020.00**.

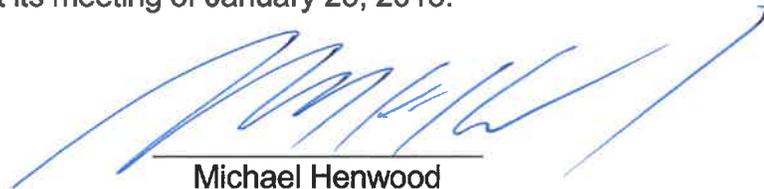
3. The Acting Treasurer's Certification that funds are available shall be maintained on file at the Authority and made a part hereof.

4. A notice of this contract award shall be published in the form prescribed by law.

5. A copy of this Resolution and the agreement executed pursuant to this Resolution, along with **Requisition No. 107255-17**, shall be placed on file and made available for public inspection in the office of the Executive Director upon execution by Standard Aero Inc. and the Authority.

6. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14b.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Secretary

Dated: January 25, 2018

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/25/2018
RESOLUTION #: 18-2-006

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE X

FUNDS ARE NOT AVAILABLE _____

BUDGET ACCOUNT STAND BY POWER GENERATORS
W-550-62500-000

VENDOR STANDARD AERO INC.

CONTRACT NUMBER REQUISITION 107255-17

REASON INSPECTION OF TURBINES

AMOUNT \$25,020.00

CONTRACT LENGTH N/A

Matthew Carter
ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, the Bergen County Utilities Authority (the "Authority") is a county utilities authority organized and existing pursuant to the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1 et seq. to provide the services enumerated in N.J.S.A. 40:14B-2 in the County of Bergen, including but not limited to sewage collection and disposal services and the relief of waters in or bordering the State from pollution arising from causes within the district and the relief of waters in, bordering or entering the district from pollution or threatened pollution on behalf of its constituent members; and

WHEREAS, the operation and maintenance of an effective and efficient water pollution control system represents a vital responsibility of government that is essential to ensuring the health, safety, and welfare of those whose daily life activities depend on such a system; and

WHEREAS, the Authority plays an important role in providing these essential services within the Authority's sewer service district, which is comprised of fifty-two (52) municipalities in Bergen County serving approximately 575,000 people; and

WHEREAS, the Authority, pursuant to N.J.S.A. 52:34-6.2, is authorized to purchase goods and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available, for its administration; and

WHEREAS, by Resolution 16-2-078 adopted December 22, 2016, the Board of Commissioners of the Authority ratified and affirmed the membership of the Authority with nationally recognized National Joint Powers Alliance (the "NJPA"), allowing the Authority to continue to participate in the NJPA National Cooperative Pricing System to purchase goods and contract for services, making the procurement process more efficient and providing cost savings to the Authority and its ratepayers; and

WHEREAS, the Authority currently has the need to Furnish & Deliver a Forklift; and

WHEREAS, the NJPA previously awarded a contract to Modern Group LTD. of 2501 Durham Road, Bristol, PA 19007, under NJPA Contract No.101816HCE, for the Purchase of one (1) Forklift; and

WHEREAS, the Authority, as a member of the NJPA National Cooperative Pricing System, is able to procure a forklift from Modern Group Ltd. under NJPA Contract No. 101816HCE for the total sum of \$52,391.24 as set forth and contained in the written quotation dated January 20, 2018 submitted to the Authority by Modern Group Ltd.; and

WHEREAS, it has been recommended by the Authority's Qualified Purchasing Agent that it would be advantageous to the Authority, and result in a cost savings to the Authority and its ratepayers, to procure the forklift from Modern Group Ltd. through NJPA Contract No. 101816HCE; and

WHEREAS, NJPA National Cooperative Pricing System Contract No. 101816HCE meets the "Fair and Open" process requirements of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Authority must publish notice of this action once as a legal advertisement in The Record and The Herald News, the official newspapers of the Authority, at least ten (10) days prior to the Authority taking subsequent action as authorized by this Resolution; and

WHEREAS, the Authority's Acting Treasurer has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Bergen County Utilities Authority as follows:

1. The Executive Director, or his designee, shall cause notice of the action to be taken pursuant to this Resolution, specifically the procurement of a forklift, from Modern Group Ltd. under NJPA Contract No. 101816HCE for an amount not to exceed the total sum of \$52,391.24, to be published once in The Record and The Herald News, the official newspapers of the Authority, which publication shall provide for a ten (10) day comment period and shall be published not less than ten (10) days prior to the Authority taking subsequent action as authorized by this Resolution.

2. Pursuant to the provisions of N.J.S.A. 52:34-6.2(b)(3), upon the expiration of the ten (10) day publication comment period as provided for herein, the Authority shall be and is hereby authorized to procure a forklift, from Modern Group Ltd. under NJPA Contract No. 101816HCE for an amount not to exceed the total sum of \$52,391.24, and the Chairman, or his designee, shall be and is hereby authorized to execute and enter into any contract and/or any other necessary documents as may be required for the Authority to complete this authorized purchase in accordance with the terms of NJPA Contract No. 101816HCE as a member of the NJPA National Cooperative Pricing System.

3. The Authority shall be responsible to ensure that goods and/or services procured through the NJPA National Cooperative Pricing System comply with all applicable provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and all other provisions of the revised statutes of the State of New Jersey.

4. A copy of this Resolution, a copy of the Certificate of Membership issued by the NJPA to the Authority and a copy of any contract(s) entered into by the Authority pursuant to this Resolution shall be placed on file and made available for public inspection in the office of the Executive Director.

5. The Acting Treasurer's Certification that funds are available shall be maintained on file at the Authority and made a part hereof.

6. The formal action(s) of the Commissioners of Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood, Secretary

Dated: January 25, 2018

BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 01/25/2018

RESOLUTION #: 18-2-007

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES
AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

X

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

MISCELLANIOUS EQUIPMENT
W-200-80800-000

VENDOR

MODERN GROUP LTD.

CONTRACT NUMBER

NJPA CONTRACT 101816HCE

REASON

PURCHASE OF FORKLIFT

AMOUNT

\$52,391.24

CONTRACT LENGTH

N/A



ACTING TREASURER

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, pursuant to N.J.S.A. 40:14B-1 et seq, the Authority may appoint and employ such personnel as the Authority may determine necessary for its efficient operations.

WHEREAS, the Board of Commissioners have determined the need to establish the position of Manager, Fleet Services (UUAE).

NOW THEREFORE BE IT RESOLVED, by the Commissioners of The Bergen County Utilities Authority as follows:

1. The Authority creates a position of Manager, Fleet Services (UUAE) and the table of organization for the Authority is hereby amended accordingly; and
2. The formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Secretary

Dated: January 25, 2018

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, the Bergen County Utilities Authority (the "Authority") has followed the fair and open process pursuant to N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, on or about December 18, 2017 the Authority issued a Request For Qualifications for General Insurance, Health Insurance and Public Relations Consultants, and Third Party Administrators for Cafeteria Plan, Dental Plan, Health Benefits and Worker's Compensation in accordance with the requirements of N.J.S.A. 19:44A-20, et seq.; and

WHEREAS, the Authority received and opened Qualifications for the above listed positions on **January 12, 2018**; and

WHEREAS, pursuant to the Request For Qualifications, the Authority's Review Team conducted a review of the responses received and recommends that the firms listed below be deemed qualified for the following positions; and

WHEREAS, the Authority's Personnel and Administration Committee recommends that the firms listed below be deemed qualified for the following positions.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Bergen County Utilities Authority that the following firms be and are hereby qualified to render services on behalf of the Authority for the year of 2018:

General Insurance Consultant

Otterstedt Insurance Agency, Inc.
Alamo Insurance Group, Inc.

Health Insurance Consultant

LaMendola Associates, Inc
Doyle Alliance Group
Aquarius Companies

Public Relations Consultant

Catania Consulting Group, Inc.

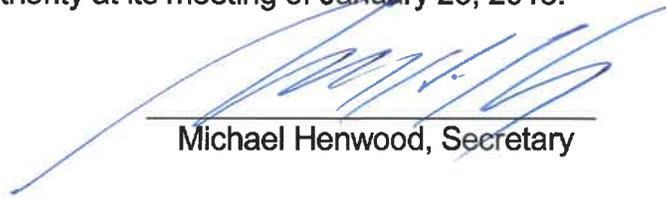
Third Party Administrator Workers Compensation/General Liability

Bergen Risk Managers, Inc.
Inservco Insurance Services, Inc.
Alamo Insurance Group

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

18-3-001

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood, Secretary

Dated: January 25, 2018

**BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION**

WHEREAS, the Bergen County Utilities Authority (the "Authority") is a county utilities authority organized and existing pursuant to the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1 et seq., to provide the necessary governmental services enumerated in N.J.S.A. 40:14B-2 in the County of Bergen, including but not limited to the collection, treatment and disposal of storm water and waste water; and

WHEREAS, the Borough of Teterboro (the "Municipality", and collectively with the Authority, the "Parties") is a municipal corporation of the State of New Jersey, organized pursuant to N.J.S.A. 40:79-1 et seq., and authorized to provide essential municipal services to protect the public health, safety and welfare of its inhabitants; and

WHEREAS, commencing in 2012, New Jersey municipalities are required by the New Jersey Recycling Enhancement Act ("REA") P.L. 2008, CHAPTER 6, to have the mandatory Annual Recycling Tonnage Reports prepared, approved and signed by a Certified Recycling Professional ("CRP"); and

WHEREAS, the REA further requires that the Annual Recycling Tonnage Reports must be submitted via electronic mail to the New Jersey Department of Environmental Protection (the "NJDEP"), utilizing a specified spreadsheet provided by the NJDEP, on or before April 30th of each calendar year; and

WHEREAS, the Parties are desirous of entering into an Intergovernmental Agreement, providing for the Municipality retaining the Authority for the providing of CRP services, including the preparing, signing and submitting of the above referenced Annual Recycling Tonnage Report to the NJDEP and for the providing of other ancillary CRP services by the Authority to the Municipality as outlined in the Intergovernmental Agreement; and

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes and permits contracting units, such as the Authority and the Municipality, to enter into an Intergovernmental Agreement for the services contemplated herein without competitive bidding for same, pursuant to and in accordance with N.J.S.A. 40A:11-5(2).

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. The Executive Director shall be and is hereby authorized to execute an Intergovernmental Agreement with the Borough of Teterboro in such final form as is acceptable to the Authority, as evidenced by the Executive Director's signature thereon, providing for the Borough of Teterboro retaining the Authority for the providing of Certified Recycling Professional services, including the preparing, signing and submitting of the above referenced

18-6-001

Annual Recycling Tonnage Report to the NJDEP, and for the providing of other ancillary Certified Recycling Professional services by the Authority to the Borough of Teterboro as outlined in the Intergovernmental Agreement.

2. A copy of this Resolution, and the Intergovernmental Agreement executed pursuant to this Resolution, shall be placed on file and made available for public inspection in the Office of the Executive Director, upon execution by the Authority and the Borough of Teterboro.

3. The formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of January 25, 2018.



Michael Henwood
Secretary

Dated: January 25, 2018