

**BERGEN COUNTY UTILITIES AUTHORITY  
WORK SESSION**

**June 25, 2020**

**Monthly Work Session Meeting Minutes**

The meeting was called to order by Chairman Phillips at 12:04 PM.

The Proof of Work Session Notice calling the June 25, 2020 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority  
Ronald Phillips, Chairman (Telephonically)  
Louis J. DeLisio, Vice Chairman (Telephonically)  
Catherine T. Bentz, Commissioner (Telephonically)  
Bruce Bonaventuro, Commissioner  
Thomas S. Kelley, Commissioner (Telephonically)  
Peter C. Massa, Jr. Commissioner (Telephonically)  
Diane T. Testa, Commissioner (Telephonically)  
Jon Warms, Commissioner (Telephonically)

*The June 25, 2020 BCUA Work Session and Regular Board Meeting are being conducted telephonically due to Emergency Measures required during the current COVID 19 Health Crisis. In addition, the published start time of 6:00 PM has been changed to 12:00 PM. Public Notice of time change was posted on the BCUA Website according to current NJ Public Notice guidelines. The Executive Director, Deputy Director, Director of Engineering, Director of Strategic Planning, Acting Treasurer, Security Administrator and Board Secretary attended and conducted the meeting on-site at the Little Ferry Facility. It is necessary and appropriate for the Authority to take action against this public health hazard consistent with Executive Order 103 and Executive Order 107 in order to protect and maintain the health, safety, and welfare of the Authority's employees and Bergen County residents and visitors. Public access to both the Work Session and the Regular Board Meeting has been made available via an 800 call-in number that was posted at both entrances to the BCUA Little Ferry facility and communicated on the BCUA Website.*

The meeting was opened to the public. No public attended in person or spoke via phone. The meeting was closed to the public.

Review of June 25, 2020 Regular Meeting Agenda

Chairman Phillips reviewed the June 25, 2020 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

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Chairman's Report:

Chairman Phillips requested from Authority's Counsel an update on several matters regarding the Edgewater Force Main Project. Update was provided by Authority Counsel. Chairman Phillips requested a review of the Authority's current bid specification process. A review will be conducted with results presented at a later date.

Administrative Reports:

Executive Director Laux requested feedback from the Board on returning to the normal 6 PM monthly BCUA Board Meeting start time. It was decided that the Executive Director and Chairman would review and advise of meeting start time prior to the July meeting. Director Laux announced tonight's Resolution 20-6-005 authorizing a Shared Services Agreement with the County of Bergen Parks Department for Grounds Maintenance Services. Director Laux provided the Board an update on Plant Operations specific to the current COVID 19 conditions. Chairman Phillips requested an update on current total costs due to the COVID 19 emergency. Director Laux provided an update.

Deputy Director Richard Wierer informed the Board that planning is underway to start Phase 2 of the ERP development project delayed due to the COVID 19 emergency. Director Wierer further relied upon his written report as submitted.

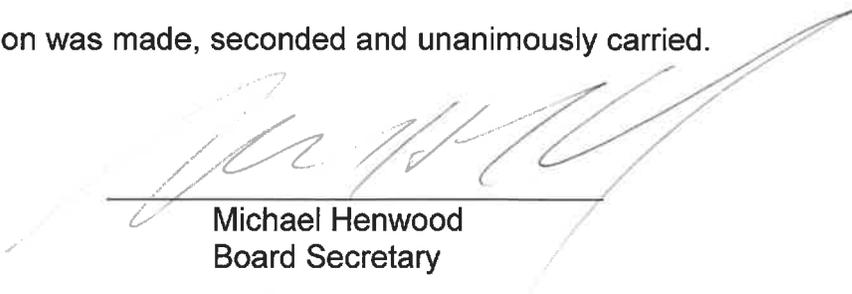
Director of Engineering Dominic DiSalvo provided an update on the Columbia University Wastewater Study. Director DiSalvo further relied upon his written report as submitted.

Director of Water Pollution Control Stephen Askew relied upon his written report as submitted.

Acting Treasurer McCarter reported that the 2019 Financial Audit has started this week. Acting Treasurer McCarter further relied upon his written report as submitted.

Security Administrator D'Arminio reported no security issues during the previous month.

Motion to adjourn the Work Session was made, seconded and unanimously carried.



Michael Henwood  
Board Secretary