

**BERGEN COUNTY UTILITIES AUTHORITY  
WORK SESSION**

**April 23, 2020**

**Monthly Work Session Meeting Minutes**

The meeting was called to order by Chairman Phillips at 12:02 PM.

The Proof of Work Session Notice calling the April 23, 2020 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority  
Ronald Phillips, Chairman (Telephonically)  
Louis J. DeLisio, Vice Chairman (Telephonically)  
Catherine T. Bentz, Commissioner (Telephonically)  
Bruce Bonaventuro, Commissioner (Telephonically)  
Daniel Gumble, Commissioner (Telephonically)  
Thomas S. Kelley, Commissioner (Telephonically)  
Peter C. Massa, Jr. Commissioner (Telephonically)  
Diane T. Testa, Commissioner (Telephonically)  
Jon Warms, Commissioner Telephonically)

*The April 23, 2020 BCUA Work Session and Regular Board Meeting are being conducted telephonically due to Emergency Measures required during the current COVID 19 Health Crisis. In addition, the published start time of 6:00 PM has been changed to 12:00 PM. Public Notice of time change was posted on the BCUA Website according to current NJ Public Notice guidelines. The Executive Director, Deputy Director, Director of Strategic Planning, Acting Treasurer, Security Administrator, and Board Secretary attended and conducted the meeting on-site at the Little Ferry Facility. It is necessary and appropriate for the Authority to take action against this public health hazard consistent with Executive Order 103 and Executive Order 107 in order to protect and maintain the health, safety, and welfare of the Authority's employees and Bergen County residents and visitors. Public access to both the Work Session and the Regular Board Meeting has been made available via an 800 call-in number that was posted at both entrances to the BCUA Little Ferry facility and communicated on the BCUA Website.*

The meeting was opened to the public. No public attended in person or spoke via phone. The meeting was closed to the public.

Review of April 23, 2020 Regular Meeting Agenda

Chairman Phillips reviewed the April 23, 2020 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

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Chairman's Report:

Chairman Phillips thanked the BCUA Management and Staff for their continuing commitment and professionalism during this COVID 19 Health Emergency. Chairman Phillips reported that progress continues on a number of current initiatives.

Administrative Reports:

Executive Director Laux thanked the Chairman and the Board for their continued support during this COVID 19 Health Emergency. Director Laux in addition thanked the entire BCUA work force for their professional and dedicated service during this difficult Health crisis. Director Laux provided the Board with a status report by department of additional procedures and programs put in place to address the BCUA needs and its employee's safety during this COVID 19 emergency. Director Laux advised the Board that planning is underway for the return of the full BCUA workforce as permitted under State and County guidelines. Director Laux reported that the inventory of PPE equipment at the BCUA Little Ferry and Edgewater facilities are satisfactory with additional PPE supplies delivered this week from the County of Bergen to the Little Ferry Facility.

Deputy Director Richard Wierer relied upon his written report as submitted.

Director of Engineering Dominic DiSalvo relied upon his written report as submitted.

Director of Water Pollution Control Stephen Askew relied upon his written report as submitted.

Acting Treasurer McCarter relied upon his written report as submitted.

Security Administrator D'Arminio reported on additional Security Surveillance measures as a result of the COVID 19 emergency operations.

Motion to adjourn the Work Session was made, seconded and unanimously carried.

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Michael Henwood  
Board Secretary