

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

August 24, 2017

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Phillips at 6:04 PM.

The Proof of Work Session Notice calling the August 24, 2017 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority
Ronald Phillips, Chairman
Louis J. DeLisio, Vice Chairman
Catherine Bentz, Commissioner
Paul A. Juliano, Commissioner
Thomas S. Kelley, Commissioner
Peter C. Massa, Jr. Commissioner
Jon Warms, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of August 24, 2017 Regular Meeting Agenda

Chairman Phillips reviewed the August 24, 2017 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Safety Committee:

Commissioner Bentz reported on the analysis of Workplace Injuries during CY2016 and made a motion to the Board of Commissioners to approve a Safety Incentive award amount of \$165.00 per BCUA employee based on the Safety Report and Analysis presented last month. Commissioner Massa seconded the motion and was unanimously carried.

Vice Chairman's Report:

Vice Chairman DeLisio commended the efforts of Deputy Director Wierer and the Recycling Team for the successful recycling events in 2017.

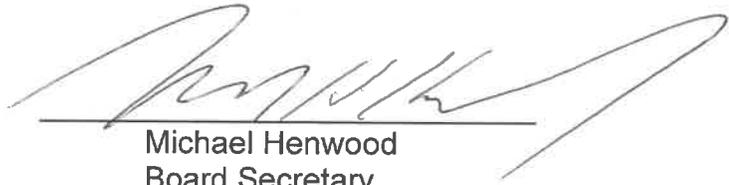
Administrative Reports:

Executive Director Laux commented on the success of the Safety Incentive program when comparing year over year results, and discussed its goals going forward. Director Laux updated the Board and presented a general overview of the new BCUA Employee Wellness Program. Director Laux announced a projected kick-off of September, 2017 for the Employee Wellness Program and received unanimous support from Board of Commissioners. Director Laux announced that the Employee Appreciation Picnic is tentatively scheduled for Wednesday,

BCUA Work Session Meeting Minutes
August 24, 2017

September 27, 2017. A motion to approve approximately \$2500 toward the cost of the Employee Appreciation Picnic was made by Commissioner Kelley and Seconded by Commissioner Bentz and was unanimously carried. Director Laux announced the annual BCUA Food Drive will be held from September 25, 2017 to October 25, 2017. Director Laux requested support for the annual Little Ferry Family Fun Day Celebration to be held September 23, 2017 (rain date September 24, 2017). A motion to provide the annual support payment to the Little Ferry Family Fun Day of \$1500 was made by Commissioner Kelley and Seconded by Commissioner Juliano and was unanimously carried. Director Laux reported that Anti-Harassment Training classes will commence on Tuesday, August 29, 2017. A special Supervisory Anti-Harassment Training date will be held for the Commissioners on Thursday, September 28, 2017 at 4:00 PM. Director Laux announced that he would be attending a meeting in Trenton with the NJDEP on Wednesday, August 30, 2017 to discuss the approximately \$25,000,000 Energy Resiliency Bank Grant.

Motion to adjourn the Work Session was made, seconded and unanimously carried.



Michael Henwood
Board Secretary