

**BERGEN COUNTY UTILITIES AUTHORITY  
WORK SESSION**

**January 26, 2017**

**Monthly Work Session Meeting Minutes**

The meeting was called to order by Chairman Phillips at 6:03 PM.

The Proof of Work Session Notice calling the January 26, 2017 Work Session was read into the record by Michael Henwood, Board Secretary.

**BEFORE:** The Honorable Commissioners of the Authority  
Ronald Phillips, Chairman  
Catherine Bentz, Commissioner  
Bruce Bonaventuro, Commissioner  
James L. Cassella, Commissioner  
Thomas S. Kelley, Commissioner  
George P. Zilocchi, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of January 26, 2017 Regular Meeting Agenda

Chairman Phillips reviewed the January 26, 2017 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Safety Committee:

Commissioner Bentz reported that she and Commissioner Warms attended Safety Committee meeting today. Commissioner Bentz commended Safety Administrator Carroll for his commitment in improving overall safety at the BCUA. Chairman Phillips requested a 2016 summary Safety Report for the February meeting.

Security Committee:

Commissioner Zilocchi announced a resolution tonight to join the Educational Services Commission of New Jersey (ESCNJ), a purchasing CO-OP. The upgraded security camera system and software will be purchased through ESCNJ in February. Commissioner Zilocchi announced that the NJ Department of Homeland Security will be visiting the BCUA on February 16, 2017 to discuss the Cyber Security Self-Assessment completed by the BCUA in 2016. Commissioner Zilocchi reported that the upgrade of the BCUA Security Manual will be a priority for 2017.

Chairman's Report:

Chairman Phillips reported that work continues on the Edgewater Force Main Project with updated timeline and report recently submitted to the NJ DEP. Chairman Phillips announced that the pipeline breach in Ridgefield has been repaired and thanked the BCUA staff and Commissioner Bonaventuro for their efforts in this matter.

Administrative Reports:

Director Laux announced that the closed session on effluent use will be cancelled tonight and may be rescheduled for the February meeting. Director Laux reported that the RFQ process has been completed and commended all the professional vendors on their submissions. Director Laux announced that Co-Gen 3 financing has been completed and thanked Acting Treasurer McCarter and Chris Langhart in this matter. Director Laux provided an update on the ERB Grant including anticipation of a meeting next month in Trenton with the NJ DEP. Director Laux also provided a status update on BCUA Revenue Bond savings. Director Laux reported that he and several staff met with Cliffside Park officials regarding the Edgewater Force Main Project. Director Laux reported that a progress report on NJ FEMA funding will be provided by Arcadis Engineering within the next couple months. Director Laux provided an update of the three participating towns in the CSO project.

Director Wierer announced that Household Hazardous and Recycling Event dates have been scheduled for 2017. Director Wierer reported that BCUA member town user charges will be completed next week and sent out in February. Director Wierer also reported that rebate checks will be distributed to member towns next week.

Director of WPC Askew reported that the residual truck transport operation is going well. Director Askew also announced that three work-study participants from William Paterson University will be starting in his department next month.

Motion to adjourn the Work Session was made, seconded and unanimously carried.



Michael Henwood  
Board Secretary