

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

January 28, 2016

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Phillips at 6:08 PM.

The Proof of Work Session Notice calling the January 28, 2016 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority
 Ronald Phillips, Chairman
 Louis J. DeLisio, Vice Chairman
 Catherine T. Bentz, Commissioner
 Bruce Bonaventuro, Commissioner
 James L. Cassella, Commissioner
 Paul A. Juliano, Commissioner
 Richard D. Schooler, Commissioner
 Jon Warms, Commissioner
 George P. Zilocchi, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of January 28, 2016 Regular Meeting Agenda

Chairman Phillips reviewed the January 28, 2016 Regular Meeting Agenda and solicited comments or questions from the Commissioners. Commissioner Zilocchi inquired about Resolutions 16-2-009 and 16-2-010. Director Laux indicated that both resolutions would be explained further in detail during his report. Commissioner Cassella reported that under Finance and Legal; Resolution 16-1-002 will authorize the qualification of finance and legal firms in accordance with the Pay-to-Play rules and regulations. Director Laux noted that Resolutions 16-2-001 and 16-3-001 will also authorize the qualification of firms.

Construction and Engineering Committee:

Chairman Phillips reported that Co-Gen engine #3 is in final stages of commissioning. Chairman Phillips also reported that a meeting was held today to identify ways to reduce the downtime for Co-Gen engines 1 & 2 that are due to be taken offline for maintenance.

Chairman Phillips reported that a committee meeting was held earlier today on the Edgewater Force Main (EFM) project. Chairman Phillips indicated that most of the surveys on the EFM project are complete while additional work remains on the legal side identifying easements and ownership considerations along project route. General Counsel Kaufman reported that there are over 150 properties that must be titled searched for the EFM project. Director Laux explained that design specs cannot be completed and submitted to the NJDEP

BCUA Work Session Meeting Minutes
January 28, 2016

until the title search is completed. An extension to the ACO may be requested for submission of the Design Stage due to the NJDEP in May.

Chairman Phillips reported that the RDI&I project will undergo a review of its strategy and implementation goals with a report due back to the Commissioners within the next two months. Commissioner Schooler inquired about access to homes for sump pump inspections etc. Chairman Phillips indicated that this and the entire approach to the RDI&I initiative will be reviewed.

Security and Safety Committee:

Commissioner Bentz reported that there were seven Lost Time Accidents in 2015 compared to nine in 2014. Both Commissioner Bentz and Chairman Phillips commended the efforts of the BCUA staff in reducing the number of accidents year over year. Commissioner Bentz also noted that the new Safety Manager will be following up on safety work order submissions.

Strategic Planning Committee:

Commissioner Schooler noted that under Strategic Planning, there are three resolutions for consideration this evening.

Chairman's Report:

Chairman Phillips complimented Director Wierer on his 2015 Special Waste Program Summary Report. Specially, Chairman Phillips noted the overall marketing program and over half million dollars awarded to Bergen County schools through the Environmental Challenge Grants. Chairman Zilocchi also commented on these outstanding efforts.

Administrative Reports:

Executive Director Laux provided in-depth explanations on three resolutions as requested by Commissioners Zilocchi and Schooler earlier in meeting (16-2-008, 16-2-009, 16-2-010). Director Laux reported that he will meet with ERB this week to discuss possible funding of Co-Gen and other power supply resiliency projects. Director Laux advised that he will be meeting with FEMA this month and will provide an update at the February meeting.

(General Counsel Kaufman left Work Session at 6:50pm and was replaced by General Counsel Placek)

Director Wierer reported that 2016 Customer User Charges will be completed in two weeks.

Director DiSalvo reported progress on FEMA, Energy Audit, TMDL and PVSC.

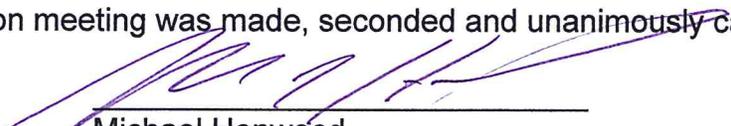
Security Administrator D'Arminio announced that an on-site cyber security audit will be conducted with the Department of Homeland Security Administration at a future date. The Department of Homeland Security will also conduct a resilience assessment of the BCUA facility in March.

BCUA Work Session Meeting Minutes
January 28, 2016

Motion to go into Closed Session to discuss personnel actions was made, seconded and unanimously carried.

Motion to re-open the Work Session was made, seconded and unanimously carried.

Motion to adjourn the Work Session meeting was made, seconded and unanimously carried.



Michael Henwood
Board Secretary