

**BERGEN COUNTY UTILITIES AUTHORITY  
WORK SESSION**

**November 23, 2020**

**Monthly Work Session Meeting Minutes**

The meeting was called to order by Chairman Phillips at 12:04 PM.

The Proof of Work Session Notice calling the November 23, 2020 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority  
Ronald Phillips, Chairman  
Louis DeLisio, Vice Chairman (Telephonically)  
Catherine T. Bentz, Commissioner (Telephonically)  
Bruce Bonaventuro, Commissioner (Telephonically)  
Daniel Gumble, Commissioner (Telephonically)  
Thomas S. Kelley, Commissioner (Telephonically)  
Peter C. Massa, Commissioner (Telephonically)  
Diane T. Testa, Commissioner (Telephonically)  
Jon Warmes, Commissioner (Telephonically)

*The November 23, 2020 BCUA Work Session and Regular Board Meeting are being conducted telephonically due to Emergency Measures required during the current COVID 19 Health Crisis. In addition, the published start time of 6:00 PM has been changed to 12:00 PM. Public Notice of time change was posted on the BCUA Website according to current NJ Public Notice guidelines. The Executive Director, Deputy Director, Director of Engineering, Director of Water Pollution Control, Director of Strategic Planning, Acting Treasurer, and Board Secretary attended and conducted the meeting on-site at the Little Ferry Facility. It is necessary and appropriate for the Authority to take action against this public health hazard consistent with Executive Order 103 and Executive Order 107 in order to protect and maintain the health, safety, and welfare of the Authority's employees and Bergen County residents and visitors. Public access to both the Work Session and the Regular Board Meeting has been made available via an 800 call-in number that was posted at both entrances to the BCUA Little Ferry facility and communicated on the BCUA Website.*

The meeting was opened to the public. No public attended in person or spoke via phone. The meeting was closed to the public.

Review of November 23, 2020 Regular Meeting Agenda

Chairman Phillips reviewed the November 23, 2020 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

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Chairman's Report:

Chairman Phillips reported progress on a number of key projects and initiatives.

Administrative Reports:

Executive Director Laux provided an update on Plant Operations specific to the current Covid-19 conditions. Director Laux reported no new Covid-19 cases at the BCUA during the previous month. Director Laux advised that Board that he and staff were developing additional plans to address the reported and anticipated increase in Covid-19 cases and the safety needs of the BCUA work force moving forward. Director Laux provided an update on Covid-19 wastewater study currently underway jointly with Columbia University and AECOM. Director Laux requested Board consideration of a Resolution on tonight's agenda to establish a Covid-19 Hazardous Pay entitlement for BCUA Employees working on site. Director Laux requested Board approval for a special four-hour work day on December 24, 2020. A Motion to approve was made, seconded and unanimously carried. Director Laux requested Board approval to move the December Board Meeting date from Thursday, December 17<sup>th</sup> at 12 Noon to Tuesday, December 22<sup>nd</sup> at 12 Noon. A Motion to approve was made, seconded and unanimously carried. Director Laux requested Board approval for the annual Winter Internship Program subject to compliance with Covid-19 restrictions. The Board approved by unanimous voice vote.

Deputy Director Wierer relied upon his written report as submitted.

Director of Engineering Dominic DiSalvo relied upon his written report as submitted.

Director of Water Pollution Control Stephen Askew relied upon his written report as submitted.

Acting Treasurer Mathew McCarter relied upon his written report as submitted.

Security Administrator D'Arminio provided update on several security matters.

Motion to adjourn the Work Session was made, seconded and unanimously carried.



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Michael Henwood  
Board Secretary