

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

April 23, 2015

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Vaccaro at 6:08 PM.

The Proof of Work Session Notice calling the April 23, 2015 Work Session was read into the record by Michael Henwood, Authority Secretary.

BEFORE: The Honorable Commissioners of the Authority
Andrew "Chuck" Vaccaro, Chairman
Ronald Phillips, Vice Chairman
Catherine T. Bentz, Commissioner
James L. Cassella, Commissioner
Louis J. DeLisio, Commissioner
Paul A. Juliano, Commissioner
Richard D. Schooler, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of April 23, 2015 Regular Meeting Agenda

Chairman Vaccaro reviewed the April 23, 2015 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Commissioner Schooler requested that the annual contact and Board Committee lists be updated.

Vice Chairman Phillips and General Counsel Paul Kaufman advised that correspondence with PSE&G is continuing regarding the effluent re-use agreement.

Construction and Engineering Committee:

Vice Chairman Phillips reported that the Co-Gen expansion project is progressing on schedule. There may be certain issues with PSE&G prohibiting excess electricity being sent back to the grid. Vice Chairman Phillips reported that there was no April meeting regarding the Edgewater Project.

Finance and Legal Committee:

Commissioner Cassella noted that April 30, 2015 is the deadline for completing the State of New Jersey Financial Disclosure Statement required by all Commissioners. Director Laux advised that the Authority only requires a receipt of compliance from each Commissioner. General Counsel Kaufman noted that due to online filing, paper copies of the entire Disclosure Statement are no longer required to be on file at the Authority.

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Security and Safety Committee:

Vice Chairman Phillips advised the OSHA Report has been received by the Authority and includes thirteen action items for follow-up. In addition, the 2014 Lost Time Injury Report has been received and will be distributed. Vice Chairman Phillips requested that consideration of a 2015 Safety Incentive be discussed at the May meeting. Director Laux added that he will review the Lost Time Report and make a recommendation on a Safety Incentive at the May meeting. Vice Chairman Phillips reported concerns regarding the security camera system specifically at the Edgewater WPC facility. Due to staffing at the Edgewater WPC Facility, Director Laux noted that the Security Camera system was important for site security. Deputy Director Wierer reported that one of twelve cameras at the Edgewater location was currently not operating. Director Laux took note of the issue and also reported that the Authority is currently seeking Homeland Security Grant funding that may assist in upgrading the Security Camera system.

Motion from the Floor:

Director Laux reported that Commissioner Lorenzo could not attend the April 23, 2015 meeting due to a medical appointment. Chairman Vaccaro made a Motion to excuse Commissioner Lorenzo, Seconded by Commissioner Cassella. The Motion passed unanimously.

Administration Reports:

Executive Director Laux reported that an Administrative Consent Order has been signed in Connection with the Co-gen expansion project.

Director Laux attended the Public Utility Law Conference last month and noted that the Water Infrastructure Protection Act was a main topic of discussion.

Director Laux reported that the annual on-site financial statement audit was completed in March.

Director Laux noted that management met with Labor Counsel in preparation for the upcoming union contract negotiations.

Director Laux presented to Chairman Vaccaro the Association of Environmental Authorities (AEA) WAVE Award last month at the AEA Conference in Atlantic City. The WAVE AWARD recognizes the Authority's leadership in Solid Waste public education.

Commissioner Schooler announced that Executive Director Laux has been elected the new President of the Bergen County Bar Association. The Commissioners congratulated Director Laux on this outstanding achievement.

Director of Solid Waste and Information Technology Systems Wierer's reported that the 2015 Sewer Connection Rate Hearing was held on April 23, 2015. No public attended.

Director Wierer also reported that the 2015 Sewer Connection Rebate Checks were distributed to participating member municipalities in the total amount of \$129,000.

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Director Wierer announced that the Authority and the County of Bergen will Co-Sponsor the June 9, 2015 GREEN UP Show being held at Van Saun County Park. Other Authority activities include the Compost, E-Waste and Shredding event on April 18, 2015, the May 3, 2015 Earth Fest in Overpeck Park and the May 2, 2015 Household Hazardous Waste Program at Bergen Community College.

Commissioner Bentz inquired about upcoming employee recognition events.

Director of WPC/Chief Engineer Andersen's monthly report was accepted as submitted.

Acting Treasurer McCarter reported that the Financial Statement Audit on-site field work is complete. A draft report is due out in May. Bond Counsel Chris Langhart is handling our reply to an IRS routine audit of the 2007 Bond Issue .

Motion to adjourn the Work Session meeting was made, seconded and unanimously carried.



Michael Henwood
Authority Secretary