

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

October 23, 2018

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Phillips at 6:06 PM.

The Proof of Work Session Notice calling the October 23, 2018 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority
Ronald Phillips, Chairman
Louis J. DeLisio, Vice Chairman
Catherine T. Bentz, Commissioner
Daniel Gumble, Commissioner
Peter C. Massa, Commissioner
Jon Warms, Commissioner

The meeting was opened to the public. No members of the public wished to speak. The meeting was closed to the public.

Review of October 23, 2018 Regular Meeting Agenda

Chairman Phillips reviewed the October 23, 2018 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

Finance and Legal Committee:

Vice Chairman DeLisio advised the Board that tonight's meeting will include the 2019 Water Pollution Control and Solid Waste Management Budget Introductions. Vice Chairman DeLisio reported that the Finance and Legal Committee met last week and reviewed the proposed budget in detail. Among other highlights in the 2019 budget, Vice Chairman DeLisio reported that the 2019 Budget will provide for no increase in Service Agreement fees with member Municipalities in addition to an \$885,000.00 reduction in debt service costs. The Vice Chairman thanked Acting Treasurer Mathew McCarter and his entire team as well as the accounting firm of Lerch, Vinci and Higgins, LLP for the significant effort and success of the 2019 Budget preparation. Vice Chairman DeLisio advised that the Finance and Legal Committee recommends passage of the 2019 Water Pollution Control and Solid Waste Management Budget as presented tonight.

Safety Committee:

Commissioner Bentz advised the Board that the Site Safety Capital Improvement Project is projected to be completed by the end of November 2018. Commissioner Bentz reported that the Safety Committee met today to discuss the updated and revised 2017 Safety Report as submitted by Director of WPC Stephen Askew. Commissioner Bentz advised that the Safety

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Committee reviewed the Safety Report in detail and will provide a recommendation for the Employee Safety Incentive Program at the November Board Meeting.

Chairman's Report:

Chairman Phillips reported on the 2018 WEFTEC Conference attended last week.

Administrative Reports:

Executive Director Laux echoed the comments by Vice Chairman DeLisio and commended the Finance Department, BCUA Directors and Lerch, Vinci and Higgins, LLP for the 2019 Budget preparation and introduction. Director Laux requested that Christopher Langhart, Esq. from McManimon & Scotland, LLC provide the Board with a status/update on the recent Bond sale closing. Mr. Langhart provided the Board with the requested update. Director Laux reported that he met with the NJ DEP regarding the status of the Edgewater Force Main Project. Director Laux indicates that the NJ DEP is satisfied with the current status of the Edgewater Force Main Project and projected timelines moving forward. Director Laux reported that he attended the Hackensack RiverKeeper Annual Reception last week and heard several favorable comments regarding the BCUA and its commitment to the well-being of the Hackensack River.

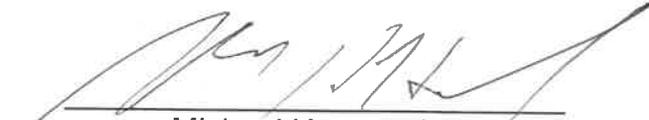
Director of Solid Waste and Information Technology Richard Wierer reported that the Challenge Grant check presentation last week at Bergen Community College was a great success with over \$100,000.00 in Grant money presented. Director Wierer relied upon his written report as submitted.

Director of Engineering Dominic DiSalvo relied upon his written report as submitted.

Director of Water Pollution Control Stephen Askew reported that Co-Gen Engine 3 was restarted today. Director Askew relied upon his written report as submitted.

Acting Treasurer Mathew McCarter reported that are two Budget Amendments and two Budget introductions on tonight's agenda. Acting Treasurer McCarter thanked all of the BCUA staff and Professional Services personnel involved in the 2019 Budget preparation. Acting Treasurer McCarter relied upon his written report as submitted.

Motion to adjourn the Work Session was made, seconded and unanimously carried.



Michael Henwood
Board Secretary