

**BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION**

February 25, 2021

Monthly Work Session Meeting Minutes

The meeting was called to order by Chairman Phillips at 12:03 PM.

The Proof of Work Session Notice calling the February 25, 2021 Work Session was read into the record by Michael Henwood, Board Secretary.

BEFORE: The Honorable Commissioners of the Authority
Ronald Phillips, Chairman
Louis DeLisio, Vice Chairman (Telephonically)
Catherine T. Bentz, Commissioner (Telephonically)
Bruce Bonaventuro, Commissioner (Telephonically)
Thomas S. Kelley, Commissioner (Telephonically)
Peter C. Massa, Commissioner (Telephonically)
Jon Warms, Commissioner (Telephonically)

The February 25, 2021 BCUA Work Session and Regular Board Meeting are being conducted telephonically due to Emergency Measures required during the current COVID 19 Health Crisis. In addition, the published start time of 6:00 PM has been changed to 12:00 PM. Public Notice of time change was posted on the BCUA Website according to current NJ Public Notice guidelines. The Executive Director, Deputy Director, Director of Engineering, Director of Water Pollution Control, Director of Strategic Planning, Acting Treasurer, and Board Secretary attended and conducted the meeting on-site at the Little Ferry Facility. It is necessary and appropriate for the Authority to take action against this public health hazard consistent with Executive Order 103 and Executive Order 107 in order to protect and maintain the health, safety, and welfare of the Authority's employees and Bergen County residents and visitors. Public access to both the Work Session and the Regular Board Meeting has been made available via an 800 call-in number that was posted at both entrances to the BCUA Little Ferry facility and communicated on the BCUA Website.

The meeting was opened to the public. Mr. Mark Savastano of the Bergen County HUB & Green Team organizations thanked the Board and Deputy Director Wierer for the follow-up regarding the information discussed by Mr. Savastano at the January Board Meeting.

Review of February 25, 2021 Regular Meeting Agenda

Chairman Phillips reviewed the February 25, 2021 Regular Meeting Agenda and solicited comments or questions from the Commissioners.

PERSONNEL AND ADMINISTRATION COMMITTEE

Vice Chairman DeLisio advised the Board that his Committee supports Resolution 21-3-004, appointing Ms. Lori T. Zoklu, C.P.A, P.S.A. to the vacant management position as Treasurer and Chief Financial Officer effective March 1, 2021 Vice Chairman DeLisio and Executive Director Laux welcomed Ms. Zoklu who was present on the telephonic Board Meeting call.

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Chairman's Report:

Chairman Phillips reported progress on a number of key projects and initiatives including an update on Tomar Construction, LLC progress with The Final Settling Tanks project. Chairman Phillips also reported progress on the review and updating of Construction Contract Bid Specifications.

Administrative Reports:

Executive Director Laux provided an update on Plant Operations specific to the current Covid-19 conditions. Director Laux advised that Board that approximately 48 random Covid-19 tests were conducted this week with no positive results reported. One employee is currently absent due to Covid-19 symptoms. Director Laux reported that plant operations remained normal during the recent stretch of harsh winter weather conditions. Director Laux reviewed the annual Reorganization Agenda for today's Regular Board Meeting and thanked Staff for their efforts in preparing for today's meeting. Director Laux thanked Judy Rubino for her efforts this past month as Acting Treasurer. Director Laux advised the Board that FEMA announced its decision to increase the reimbursement from 75% to 100% for all expenditures eligible for reimbursement under the Covid-19 Disaster Declaration. BCUA will monitor its pending application for the enhanced grant. Director Laux advised the Board that the BCUA has received Federal funds from the CARES Act administrated by the County of Bergen Covid-19 relief fund.

Deputy Director Wierer relied upon his written report as submitted.

Director of Engineering Dominic DiSalvo provided an update on the Columbia University Wastewater Study. Director DiSalvo further relied upon his written report as submitted.

Director of Water Pollution Control Stephen Askew relied upon his written report as submitted.

Acting Treasurer Mathew McCarter relied upon his written report as submitted.

Security Administrator D'Arminio provided update on several security matters.

Motion to adjourn the Work Session was made, ~~seconded~~ and unanimously carried.



Michael Henwood
Board Secretary