BERGEN COUNTY UTILITIES AUTHORITY
MINUTES OF THE REGULAR MEETING
OCTOBER 22, 2015

In the matter of the 439TH Regular Meeting of
The Bergen County Utilities Authority

1. The proof of meeting notice calling the October 22, 2015 meeting was read into the
record by Michael Henwood, Board Secretary.

2. Roll Call:

COMMISSIONERS PRESENT:
   Ronald Phillips, Chairman
   Lou DeLisio, Vice Chairman
   Catherine T. Bentz, Commissioner
   Paul A. Juliano, Commissioner
   Richard D. Schooler, Commissioner
   George P. Zilocchi, Commissioner

Commissioner Lorenzo was absent due to a doctors appointment.

ALSO PRESENT: Robert Laux, Executive Director
               Richard Wierer, Deputy Executive Director
               Authority Staff and Professional Consultants

3. Motion that the Minutes covering the September 24, 2015 Work Session be approved was
   moved by Commissioner Schooler and Seconded by Commissioner Zilocchi and was
   carried. Commissioner DeLisio abstained.

4. Chairman Phillips opened the meeting to the public and asked if anyone present wished to
   be heard. No members of the public wished to speak. The meeting was closed to the
   public.

5. FINANCE AND LEGAL COMMITTEE:

   Resolution 15-1-040— Approve bills and the claims supported by vouchers totaling
   $9,697,376.17 for the month of October and authorize the Acting Treasurer to issue the
   necessary checks therefor, and to charge the accounts indicated, all as more fully set forth
   on the Acting Treasurer’s check list. Motion to adopt the resolution was made by
   Commissioner Schooler and Seconded by Commissioner Bentz. A roll call was taken and
   the resolution was adopted as reflected in these minutes.

   Resolution 15-1-041 – 2016 Budget Introduction – Water Pollution Control. Motion to
   adopt the resolution was made by Commissioner Schooler and Seconded by
   Commissioner Bentz. A roll call was taken and the resolution was adopted as reflected in
   these minutes.
Resolution 15-1-042 – 2016 Budget Introduction – Solid Waste Management. Motion to adopt the resolution was made by Commissioner Schooler and Seconded by Commissioner Bentz. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 15-1-043 – Resolution by the Bergen County Utilities Authority adopting the provisions in Ordinance No. 14-07 which amends Article 5 of the Administrative Code of the County of Bergen to provide for standard wages, benefits, and paid leave and continuity of employment for building service workers on Bergen County Utilities Authority contracts for building service workers. Motion to adopt the resolution was made by Commissioner Schooler and Seconded by Commissioner Bentz. A roll call was taken and the resolution was adopted as reflected in these minutes.

6. CONSTRUCTION & ENGINEERING COMMITTEE:

Resolution 15-2-061 – Award Contract B014-3 to Chiswick Electric Co., Inc. - Inspect, Repair and Deliver GE Vertical Wound Rotor AC Motor. Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

Resolution 15-2-062 – Authorize the Exercise of One (1) year option for Contract 14-18 with Nichem Co. - Siloxane Treatment Media Procurement and Replacement at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant (One Year with One-Year Option). Motion to adopt the resolution was made by Commissioner DeLisio and Seconded by Commissioner Juliano. A roll call was taken and the resolution was adopted as reflected in these minutes.

7. STRATEGIC PLANNING COMMITTEE:

Resolution 15-6-003 – Commend Elise Schicker of the George G. White School in Hillsdale School District as the winner of the New Jersey Department of Environmental Protection (NJDEP) recycling poetry contest. Motion to adopt the resolution was made by Commissioner Schooler and Seconded by Commissioner Bentz. A roll call was taken and the resolution was adopted as reflected in these minutes.

8. Chairman Phillips announced a short recess to allow time for the Board Secretary to prepare minutes of this Regular Meeting.

9. Chairman Phillips announced the Regular Meeting would reconvene.

10. The Board Secretary then distributed proposed minutes of the October 22, 2015 regular Meeting for review by the Commissioners.

11. Move to approve the Minutes of the Regular Meeting of October 22, 2015 as distributed by the Secretary, such minutes to include this motion approving the minutes, without the requirement of further review or approval at a subsequent Regular Meeting. Motion to
adopt the Minutes of the Regular Meeting October 22, 2015 was made by Commissioner Zilocchi and second by Commissioner Bentz and was unanimously carried.

12. Upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

<table>
<thead>
<tr>
<th>Resolution #</th>
<th>15-1-040</th>
<th>15-1-041</th>
<th>15-1-042</th>
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Y = Yes
R = Recuse
A = Abstain
N = No
- = Absent

Respectfully submitted,

Michael Henwood
Board Secretary

October 22, 2015
2016 AUTHORITY BUDGET RESOLUTION
BERGEN COUNTY UTILITIES AUTHORITY
WATER POLLUTION CONTROL

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

WHEREAS, the Annual Budget and Capital Budget for the Bergen County Utilities Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 has been presented before the governing body of the Bergen County Utilities Authority at its open public meeting of October 22, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $74,401,509, Total Appropriations, including any Accumulated Deficit if any, of $74,401,509 and Total Unrestricted Net Position utilized of $0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of $8,050,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of $0; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Bergen County Utilities Authority, at an open public meeting held on October 22, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Bergen County Utilities Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 is hereby approved for introduction; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Bergen County Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 17, 2015.

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<tr>
<th>Governing Body Member:</th>
<th>Recorded Vote</th>
<th>Aye</th>
<th>Nay</th>
<th>Abstain</th>
<th>Absent</th>
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<td>Ronald Phillips, Chairman</td>
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<td>Louis J. DeLisio, Vice Chairman</td>
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<td>George P. Zilocchi, Commissioner</td>
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October 22, 2015
(Board Secretary's Signature)
2016 AUTHORITY BUDGET RESOLUTION

BERGEN COUNTY UTILITIES AUTHORITY

SOLID WASTE MANAGEMENT

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

WHEREAS, the Annual Budget and Capital Budget for the Bergen County Utilities Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 has been presented before the governing body of the Bergen County Utilities Authority at its open public meeting of October 22, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $7,559,765, Total Appropriations, including any Accumulated Deficit if any, of $8,637,636 and Total Unrestricted Net Position utilized of $1,077,871; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of $-0- and Total Unrestricted Net Position planned to be utilized as funding thereof, of $-0-; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Bergen County Utilities Authority, at an open public meeting held on October 22, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Bergen County Utilities Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 is hereby approved for introduction; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Bergen County Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 17, 2015.

[Signature]
(Board Secretary's Signature)

October 22, 2015
(Date)

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Resolution by the Bergen County Utilities Authority adopting the provisions in Ordinance No. 14-07 which amends Article 5 of the Administrative Code of the County of Bergen to provide for standard wages, benefits, and paid leave and continuity of employment for building service workers on Bergen County Utilities Authority contracts for building service workers.

WHEREAS, the Board of Chosen Freeholders of the County of Bergen adopted Ordinance No. 14-07 to provide standard wages, benefits and paid leave and continuity of employment for building service workers on March 4, 2014; and

WHEREAS, it was the intention of the Board of Chosen Freeholders for Ordinance No. 14-07 to provide a model for adoption by the Bergen County Utilities Authority; and

WHEREAS, adopting the provisions in Ordinance No. 14-07 would put the Bergen County Utilities Authority on the same footing as other governmental agencies, commercial office buildings and other institutions in Bergen County in attracting experienced, trained and responsible building service contractors and staff; and

WHEREAS, N.J.S.A. 40A:11-13 permits the Bergen County Utilities Authority to establish reasonable standards related to the purpose, function or activity for which the purchase, contract or agreement is made; and

WHEREAS, the Bergen County Utilities Authority is seeking to contract for building services, including janitorial, which involves maintenance of sites that are heavily trafficked by large numbers of employees and include but are not limited to laboratories, bathrooms, a cafeteria, a learning center, employee locker rooms and break rooms; offices, and other public spaces; and

WHEREAS, the Bergen County Utilities Authority has a strong interest in ensuring that the Contractor performing this work is able to recruit and retain a stable and well trained workforce that is able to meet desired standards, keep the property clean and secure, and limit spread of infectious disease and unnecessary exposure to bodily fluids and blood borne pathogens; and

WHEREAS, the Bergen County Utilities Authority has a strong interest in ensuring that the Contractor performing this work has the experience and capacity to ensure the highest standards are met to maintain clean and orderly operations and to limit the spread of infectious disease, such as Enterovirus D-68, Influenza A and B, as well as to maintain the highest standards to limit exposure to blood borne pathogens; and

WHEREAS, the effective and continuous operation of building services are important to the sanitary and efficient operation of this facility. The Authority therefore has a proprietary interest in ensuring that the building services for which it contracts are not disrupted or interrupted, even when there is a change in contractor.
NOW THEREFORE BE IT RESOLVED by the Commissioners of The Bergen County Utilities Authority as follows:

1. The Bergen County Utilities Authority adopts the provisions in Ordinance No.14-07 which provides for standard wages, benefits and paid leave, as well as the continuity of employment for building service workers who perform work on a contract with the Bergen County Utilities Authority.

2. The formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting on October 22, 2015.

[Signature]
Michael Henwood
Secretary

Dated: October 22, 2015
BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION

WHEREAS, there exists the need to Inspect, Repair and Deliver GE Vertical Wound Rotor AC Motor in order to ensure the necessary and efficient operations of the Bergen County Utilities Authority (the "Authority"); and

WHEREAS, the Local Public Contracts Law, at N.J.S.A. 40A:11-12, provides that contracting units may purchase goods and/or services pursuant to contracts authorized by the State of New Jersey without the necessity of public bidding therefore; and

WHEREAS, the Authority is a member of the North Jersey Wastewater Cooperative Pricing System (the "NJWCPS"); and

WHEREAS, the NJWCPS previously designated Contract B014-3 as a Cooperative Pricing System contract with the lead agency being Passaic Valley Sewerage Commission (the "PVSC"); and

WHEREAS, Chiswick Electric Co., Inc. has been awarded NJWCPS Contract B014-3 for Various Manufacturer Pumps and Motors-Repair and Replacement and Installation; and

WHEREAS, on September 1, 2015, Chiswick Electric Co., Inc. provided the Authority with a quote to Inspect, Repair and Deliver GE Vertical Wound Rotor AC Motor under NJWCPS Contract B014-3, in the total sum of $18,755.00; and

WHEREAS, the Authority's Qualified Purchasing Agent has reviewed the quote provided to the Authority by Chiswick Electric Co., Inc. and has recommended that Chiswick Electric Co., Inc. be awarded and issued a purchase order as per the quote provided; and

WHEREAS, the Inspect, Repair and Deliver GE Vertical Wound Rotor AC Motor may be procured through NJWCPS Contract B014-3 for a total sum of $18,755.00 as quoted by Chiswick Electric Co., Inc.; and

WHEREAS, contracts awarded pursuant to authorization from the State of New Jersey are in compliance with the fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Authority's Acting Treasurer has certified that funds are available for this purpose; and

WHEREAS, the award of this Contract is necessary for the efficient operation of the Authority.
NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority, as follows:

1. The Executive Director, or his designee, shall be and is hereby authorized to execute a purchase order, or purchase orders as may be required, to **Inspect, Repair and Deliver GE Vertical Wound Rotor AC Motor** in the total sum of **$18,755.00**, as per the quote of **Chiswick Electric Co., Inc.** dated September 1, 2015 and in accordance with the terms of **NJWCP5 B014-3**.

2. The Acting Treasurer’s Certification that funds are available shall be on file at the Authority and made a part hereof.

3. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of **N.J.S.A. 40:14B-14(b)**.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of October 22, 2015.

Michael Henwood, Secretary

Dated: October 22, 2015
BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION DATE: 10/22/2015
RESOLUTION #: 15-2-061

THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES AUTHORITY THAT THERE ARE:

FUNDS AVAILABLE

X

FUNDS ARE NOT AVAILABLE

BUDGET ACCOUNT

MOTORS

W-550-61200-000

VENDOR

CHISWICK ELECTRIC CO., INC.

CONTRACT NUMBER

NJWCPS B014-3

REASON

INSPECT, REPAIR AND DELIVER GE VERTICAL WOUND ROTOR AC MOTOR

AMOUNT

$18,755.00

CONTRACT LENGTH

TO COMPLETION

Matthew [Signature]

ACTING TREASURER
BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION

WHEREAS, on prior occasion, upon advertisement and pursuant to specifications, the Bergen County Utilities Authority (the "Authority") solicited bid proposals for Siloxane Treatment Media Procurement and Replacement at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant - One (1) Year Contract with a One (1) Year Option, pursuant to and in accordance with Contract No. 14-18; and

WHEREAS, by way of Resolution 14-2-061 dated November 25, 2014, Nichem Co. was determined to be the lowest complying and responsible bidder for Siloxane Treatment Media Procurement and Replacement at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant, constituting Contract No. 14-18 for a total contract price of $201,240.00 for year one (1); and for the optional year for a total contract price of $201,240.00; and

WHEREAS, by way of Resolution 14-2-061 dated November 25, 2014, the Chairman was authorized to execute an agreement with Nichem Co. for Siloxane Treatment Media Procurement and Replacement at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant, constituting Contract No. 14-18 for a total contract price of $201,240.00 for the Initial One (1) Year Period; and

WHEREAS, pursuant to the terms of Contract No. 14-18, the Authority has the option to extend the contract for Siloxane Treatment Media Procurement and Replacement at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant with Nichem Co. for an additional One (1) Year Period for the total sum of $201,240.00; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15 the Authority finds Nichem Co. has performed Contract No. 14-18 for Siloxane Treatment Media Procurement and Replacement at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant in an effective and efficient manner; and

WHEREAS, exercising the One (1) Year Option of Contract No. 14-18 to Nichem Co. for Siloxane Treatment Media Procurement and Replacement at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant is necessary for the efficient operation of the Authority; and

WHEREAS, the Acting Treasurer of the Authority has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. The Executive Director shall be and he is hereby authorized to execute an agreement with Nichem Co. for Siloxane Treatment Media Procurement and Replacement at the Bergen County Utilities Authority Little Ferry Wastewater Treatment Plant, pursuant to and in accordance with Contract No. 14-18, which exercises the One (1) Year
Option by the Authority to extend the contract for an additional One (1) Year Period (commencing December 1, 2015 and expiring November 30, 2016) for the total sum of $201,240.00.

2. All other terms of Contract No. 14-18 shall remain in full force and effect without modification.

3. The Acting Treasurer’s Certification that funds are available shall be on file at the Authority and made a part hereof.

4. A notice of this contract award shall be published in the form prescribed by law.

5. A copy of this Resolution and the Agreement executed pursuant to this Resolution, along with Contract No. 14-18, shall be placed on file and made available for public inspection in the Office of the Executive Director upon execution by Nichem Co. and the Authority.

6. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of October 22, 2015.

Michael Henwood
Secretary

Dated: October 22, 2015
THIS IS TO CERTIFY TO THE COMMISSIONERS OF THE BERGEN COUNTY UTILITIES AUTHORITY THAT THERE ARE:

Funds Available: X

Funds are not Available: _____________

Budget Account: COGENERATION

W-550-62450-000

Vendor: NICHEM CO.

Contract Number: 14-18

Reason: SILOXANE TREATMENT MEDIA PROCUREMENT AND REPLACEMENT AT LITTLE FERRY PLANT

Amount: $201,240.00

Contract Length: 12/01/2015 TO 11/30/2016

Matthew McCarter

Acting Treasurer
BERGEN COUNTY UTILITIES AUTHORITY
RESOLUTION

WHEREAS, The Bergen County Utilities Authority (BCUA) is the implementing agency for the Bergen County District Solid Waste Management Plan; and

WHEREAS, the BCUA is the Bergen County agency responsible for the management of solid waste for Bergen County; and

WHEREAS, recycling and source reduction are integral components of Bergen County’s solid waste management strategy; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) conducted a recycling poetry contest for children in grades four, five and six, which contest was open to all New Jersey schools; and

WHEREAS, Elise Schicker’s poem entitled “Don’t Throw Me Out” was selected by the NJDEP as one of the winning poems for New Jersey; and

WHEREAS, Elise Schicker’s winning poem demonstrates her dedication and commitment to recycling and source reduction in Bergen County; and

WHEREAS, “Don’t Throw Me Out” conveys the environmental benefits of recycling in a unique and intelligent manner; and

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of The Bergen County Utilities Authority do hereby formally recognize and express congratulations to Elise Schicker of the George G. White School in Hillsdale for the honor awarded to her by the NJDEP, and that this resolution be spread in full upon the minutes.

1. The formal action(s) of the Commissioners of The Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of October 22, 2015.

Michael Henwood
Secretary

Dated: October 22, 2015